SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SREE NARAYANA COLLEGE FOR WOMEN

SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM -691001
691001
www.sncwkollam.org

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Sree Narayana College for Women is a premier institution for women's education in Southern Kerala and has been steadily forging ahead since its inception in 1951. Named after the great Saint Sree Narayana Guru, this centre of learning was established by the visionaries of Sree Narayana Dharma Paripalana Yogam, led by R. Sankar, eminent statesmen and noted Chief Minister of Kerala to realise Guru's dreams of social upliftment through education. Functioning on lines with Guru's slogan "**Enlightenment through Education"** the college strives to impart quality education to students, providing a refreshing and intellectually stimulating environment in which young women from diverse backgrounds learn and develop into well informed, socially aware, emotionally mature and ethically accountable individuals.

As a leading institution for higher education and research for women, the college situated in the heart of the city on a beautiful, serene   and verdant campus, endeavours to instil a holistic attitude towards life in students by providing a harmonious blend of the material and spiritual facets. Conscious of its obligation of disseminating the revolutionary ideal of **"One Caste, One Religion, One God,"** the college promotes respect for all religions, reflecting the true essence of the Indian ethos and culture.

Being the only college in the district catering exclusively to women, the institution attempts to bring higher education within the reach of all young women seeking it, especially those from the financially and socially challenged segments of the society. The college offers affordable and quality education to thousands of aspirants every year.

Operating under the aegis of the Sree Narayana Trusts, the Sree Narayana College for Women is a Grant-in-aid college affiliated to the University of Kerala and aided by the University Grants Commission, New Delhi. The college aims for the holistic development and capacity building of the students through carefully designed academic programmes and extramural events. Over the years, the college has attained the distinction of having produced students of higher academic proficiency and has registered admirable all - round performance, most notably in athletics, where our students have recorded meritorious performance both at the national and international level.

Vision

The Sree Narayana College for Women being a pioneer in women's education set up nearly seven decades ago, continuously envisages making meaningful contribution to the society. The college delivers holistic education to students enabling them to practice innovation in professional milieu and integration in personal lives. Through its rigorous academic schedule complemented by varied spectrum of co-curricular activities, the college provide the students with ample opportunities to reflect their academic, athletic and artistic acumen. We enthuse the students to wrest the best out of life and equip them into building fulfilling careers and future. We mould their personality and culture, grooming them to take on the challenges confidently and sharpen their ability to win over the impediments in the onward march of life. Thus, the college offers excellence, efficiency and prudence. The vision of the college is

(1) To provide enlightenment to women through education helping them evolve into thinking, independent and

self-respecting individuals.

(2) To empower women by imparting essential knowledge and skills thereby enhancing their competence and confidence.

(3) To act as proactive change agents effecting social upliftment to the under privileged, through access to quality education.

(4) To foster the feeling of universal brotherhood, transcending religious, linguistic, or regional diversities.

Thus, we envision our students to embark on an intellectual adventure in the arena of higher education, alongside acquiring socially beneficial behaviours arming them win productive opportunities and success in their ventures.

Mission

The college believes that education is an instrument of change and its true purpose is the complete development of an individual and therefore aims **at integral personalized education of the young women.** Reflecting the true spirit of education where knowledge is valued for its own sake and virtue is revered as its own reward, the college imparts value added and job - oriented education to the students emphasising on morality and ethics. It is our firm conviction that education should promote moral values and should create in the students the ability to distinguish the right from the wrong. Education is liberation of the mind because it seeks to bring out the immense potential within the individual. **Our** mission is to expel the darkness of ignorance from the youth by shedding in them the flaming light of true wisdom to emerge as functionally competent culturally sensitive and spiritually inspired individuals. Our institution stands for intellectual liberation and we urge the students to attain freedom through education that is delivered thoughtfully, sensitively and efficiently. We equip our students to develop their inherent talents to enable them to explore the world of new possibilities with the spirit of professional competency, sense of social justice and self - confidence thus making them proficient in fruitfully discharging the dual responsibilities of homemaking and career building. Our students would also be the torch bearers of national unity, cultural heritage, freedom and justice, following the ideals of Sree Narayana Guru.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Sree Narayana College for Women, the only women's college in Kollam championing the cause of women empowerment through quality education. A proactive management with a progressive vision, competent, motivated and experienced faculty with research aptitude, aided effectively by a dedicated band of non-teaching staff committed to the overall welfare and advancement of the college are the hallmarks of the institution. The college imparts value-based education, emphasising women empowerment. The college strives to eliminate gender discrimination and socio-economic inequity by extending an opportunity for education to all sections of society.There are 16 teaching departments offering both conventional and varied courses such as Music, Geography, HomeScience and BehaviouralEconomics. In addition to research facilities with well-resourced labs and two researchcentres, the college also has a LAN based Interactive Language laboratory and 24x7 Wi-Fi connectivity for the students and faculty members. The college is always in the forefront engaging in

appreciable extension activities through NSS and NCC units. Physical education is given paramount importance through the activities of well equipped sportsclub which also conducts regular yoga sessions for the holistic well-being of students and teachers. A plethora of avenues are offered to the students to enrich their in curricular and co-curricular activities. Experiential learning is promoted through invited lectures, field surveys in collaboration with GovernmentAgencies. The ever increasing student enrolment bears testimony to the high degree of academic excellence manifested in the consistent and commendable student performance every year in the university exams. The college has a centralised and fully automated library with LIBSOFT and has a collection of more than 60,000 books. The excellent student support system enhances the quality of students hailing from socially backward communities and other minorities. The campus is eco-friendly and is noted for its green initiatives. Green audit is conducted annually. The college maintains cordial interpersonal relationships with stakeholders like Management, teachers, students, parents, alumni. The college has illustrious and high profile alumni in politics and culture. The college also provides seven SkillBased Courses under NSQF and is a nodal centre for NPTEL courses.

Institutional Weakness

There is a persistent need to strengthen collaborative research activities and industry –academia interface. Though the college imparts high quality learning, there is a lack of advanced programmes for interdisciplinary research. The college being affiliated to the University of Kerala enjoys only restricted autonomy for designing and developing curriculum. There is also a lack of active support and cooperation from neighbouring colleges and the public. The scope for funding is less in many areas and the institution has to depend on the Government for financial assistance. The college has a rich cultural legacy which needs to be preserved but grants are insufficient for effective maintenance and management. Many students hail from remote areas of the district and therefore encounter many challenges such as lack of motivation, focus , quality and effective communication skills. Though the college has put in strenuous effort, the magnitude and scope of campus drives and placements is limited and leaves much to be desired. There is also an urgent need for inculcating scientific temperament among students so as to promote research aptitude.

Institutional Opportunity

The college is fully equipped to lay the groundwork for more Post Graduate, job-oriented and vocational Courses so as to cater to the needs of the contemporary job scenario. The institution has ample scope to upgrade ICT to provide state-of-the-art learning experiences to the students. The institution aims to establish linkages by forming more tie-ups and MoUs with leading companies, educational/research and other reputed organizations in the field of research. The UG departments can be upgraded to PG departments and PG departments can be upgraded to research centres. The college can take a pioneering step to launch Foreign Language Courses (German, French etc), Sanskrit, Vedic courses, more add-on and soft skill courses. The college should exploit the potential to develop an interdisciplinary approach on par with National and International research institutions and actively participate in field based research activities. The college being located in the heart of Kollam city the students get ample opportunities to earn while they learn. With its requisite infrastructure, human resources and sufficient academic programmes the institution can lay claim to the College with Potential for Excellence status. It should also utilise the abundant opportunities available to expand the frontiers of education by starting new courses in Artificial Intelligence, Robotics, Data Science, Historiography, Kerala History and Financial Management. The college can do wonders as a consultancy centre for scientific research and career opportunities in science related subjects. The college can tap the potential for establishing a research laboratory to test water samples. The college could also serve as a National Centre for

Scientific heritage study.

Institutional Challenge

The institution faces direct competition from other private and professional institutions. The biggest challenge is attracting the cream of the student community towards the conventional courses on offer in the college, because of the general inclination among students towards job-oriented professional courses. The creation of a digital environment in the college is yet another challenge. The limited grants and aid provided by the government and other agencies are major stumbling blocks in the smooth functioning of the institution. The college has to rise up to the pertinent demand for a fair number of campus placements for its students. Another hurdle is formulating a proactive and collaborative approach to enhance the college profile. The college has to overcome a lot of constraints while applying for both major and minor research projects from various organizations. Disseminating the results and benefits of the highly specialized research carried out in the institution to the public is yet another challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The defining feature of brilliance at SreeNarayana College for Women is the effective deliverance of curriculum and course content that are not confined to classrooms alone but also through a range of functional activities. It involves several dimensions including:

- Effectual and prompt implementation of the syllabus by closely adhering to the principles and purpose of our institution's vision and mission.
- Chalking out the plan of action for curriculum delivery by the IQAC in consultation with CLMC and DLMC, and the college council.
- Fostering of student participation through interactive teaching practices such as seminars, group discussions, invited talks, quizzes, thereby motivating them to become more independent learners.
- Smart classrooms that enhance teaching and learning experience.
- Employment of e-learning tools and online platforms like GoogleClassroom, Kahout, Telegram and Youtube.
- Helping faculty to upgrade their knowledge and skills by attending FDPs on a regular basis.
- A well-equipped library that employs LIBSOFT WebOPAC with an extensive collection of books, journals and resources.
- Improving and fine-tuning student performance through the initiatives like SSP, WWS and ASAP.
- Promotion of productivity and teamwork through Principal-departmental meetings, intradepartmental meetings, open house meetings and feedback from stakeholders.
- Membership of faculty members in curriculum design and development committees such as Board of Studies, Academic Council, University Question paper setting.
- Additional inputs to students by way of shortterm certificate programs/add on courses like Capacity Building in IT for Girls and Tally course.
- Thrust on valuebased education is provided through various programmes in addition to the development of knowledge and skills of the students.

- Providing better exposure to students by organizing field trips, industry visits, internships and training workshops.
- Ensuring academic flexibility by offering diverse range of course options catering to diverse range of learners in terms of Core options, elective options and shortterm courses, both at UGandPG levels.
- Preparing questionbanks by departments useful for examination purposes.
- Manipulation of conventional chalk–talk method coupled with ICT teaching pedagogy.
- Organizing co–curricular activities and commemorative day celebrations in the college to enrich students with wide variety of co–curricular developments.
- Regular monitoring of the effectiveness of curriculum delivery through a robust feedback mechanism.

Teaching-learning and Evaluation

Criteria – Teaching Learning and Evaluation

The teaching learning and evaluation process of the college follows a systematic pattern where the teachers provide learner centric aids to the students which help them develop critical thinking, and scientific temperament to achieve desired outcomes.

- The average student enrollment percentage for the last five years is 96.01% and the average percentage of seats filled against the reserved category is 88.99%
- The average student teacher ratio is 30:1, the average pass percentage of students is 66.06 % and 37 % of teachers have PhD degrees.
- The identification of students as advanced and slow learners are made and initiatives like WWS, ASAP, participation in competitive exams and MOOC courses are encouraged among advanced learners. Slow learners are given remedial coaching, peer teaching, SSP and mentoring programmes.
- For enhanced learning experiences the students are put to experiential and participative learning tools and problem solving techniques. These include internships, industry and field visits, mapathones, skill development programmes, workshops, participation in seminars, exhibitions, socio economic surveys, hands on training sessions etc.
- ICT tools like high quality projectors, smart boards and computers with high speed broadband connection have helped teachers develop an excellent learning environment for the students. Youtube videos, PPTs, video recordings via gsuite, audio lectures, blogs, pdf notes, soft copies of learning materials are used extensively by the faculty.
- The effective combination of CLMC, DLMC, Grievance Redressal Cell, HODs and Tutors ensure the transparency and robustness in the internal assessment mechanism of the college.
- The Grievance Redressal Cell plays a major role in solving the discrepancies which may arise in the conduct and evaluation of examinations.
- The intended learning outcome is set before the students during their induction programme. Programme Outcomes(PO), Programme Specific Outcomes(PSO) and Course Outcomes(CO) are explicitly described and the teaching learning methods ensure a connect with the PO, PSO and CO.
- The attainment of the learning outcomes are monitored by the college through mechanisms like testpapers, quizzes, group discussions and projects, seminars, PPTs etc.

Research, Innovations and Extension

- The institution has provided unique opportunities for the promising entrepreneurs among student community and all the basic requirements for start-ups were also met with. The research outcome has been disseminated in the form of knowledge transference to the neediest strata of society via. Local Self-Government and authorities.
- A total number of 21 highly interactive and relevant workshops/seminars, well monitored by the experts on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship, were conducted in the campus during the last five years.
- The institution has crafted a research friendly atmosphere which reflect in the 'h' index of faculties. Faculty members, who have been actively engaging in research activities, published their research works in prestigious international peer-reviewed journals. 39 research papers (in Scopus/UGC approved journals), 15 books/ book chapters and 17 conference proceedings were published by the faculties during the last five years.
- To foster research, 18 research guides serve the institution, and a total number of 51 students have registered/worked under their guidance during the last five years.
- Financial assistance from Kerala State Council for Science, Technology and Environment (KSCSTE) is provided to 3 students, who have enrolled in various Science PostGraduate Courses. The fellowship helped them to excel in science and technology through learning, research and development.
- Various extension activities were conducted by the faculty members and students of our college
- Department of Chemistry since 2017 has been collaborating with Rubber Training Institute, Rubber Board, Kottayam, Kerala and has been utilizing the infrastructure and expertise in Rubber technology which is syllabus oriented. The Rubber Board, Kottayam, Kerala and Mahatma Gandhi University, Kottayam, Kerala has already initiated the process of signing an MoU with our institution. The Department of Zoology has collaboration with District Medical Office, Kollam since 2018.

Infrastructure and Learning Resources

The college, located on a 5-acre campus with a total built-up area of 10,142sq km provides adequate infrastructure and physical facilities as per the norms of the University of Kerala. The physical and academic facilities provided are responsive to the changing trends of educational requirements.

Physical facilities

- Classrooms -60
- Smart Classrooms- 16
- Library Block-1
- Computer Centre - 3
- MiniConference Room-1
- Examination Room- 1
- Restroom- 1
- Hostel- 1
- Fitness Centre -1
- Botanical garden- 1
- Museum- 1
- Canteen
- Principal's chamber- 1

- Administrative Office-1
- Staffrooms- 16
- Record Room-1
- Store Room -1
- NCC Room-1
- NSS Room-1
- FSA Room-1
- CCTV- 24
- Rainwater harvesting
- Biogas plant
- Incinerator
- Solar panels
- Reprography
- Cooperative store

- Our college is equipped with adequate amenities for cultural facilities, sports, indoor and outdoor games. We have a multi-purpose court for basketball, handball, shuttle badminton and Rollball, and a Kho-Kho court outside the campus. We share a 200-meter track and field, volleyball court and a football-field with our sister institution.
- A maintenance committee chaired by the principal ensures regular maintenance of building and equipment. Grants from UGC, RUSA, FIST, Management are utilized for the development of infrastructure.
- We have a fully automated, centralized library that employs LIBSOFT WebOPAC with a total of 61127 books, 2300 reference books, 28 journals, 61 popular magazines and 9 newspapers. The college is a member of the N-list programme of INFLIBNET. It has access to large number of national and international e-resources. An average of 1.18 lakhs is spent annually for the purchase of books and other subscriptions.
- The campus is ICT and Wi-Fi enabled. Percentage of classrooms and seminar halls with ICT facilities constitute 28.33%. The available bandwidth of the internet connection is 500 MBPS.
- We have 76 computers in our college, out of which, 67 can be accessed by the students and 9 for administrative purpose. The student- computer ratio is 36:1.
- We follow a well-established system in the college for the optimum use of physical, academic and support facilities and its maintenance.

Student Support and Progression

Our college makes every effort towards balanced development of students through academic, co-curricular and extracurricular activities.

The students of the institution are benefitted by various scholarships. Inaddition to the scholarship provided by the Central and State Governments, the institution also extends its financial support, sponsorship and endowments to the financially deprived and meritorious students.

Softskills training, communicationskills training, and ICT skills training are imparted to our girls to improve their employability opportunities. A **Certificate Course** in **Tally** is offered to the students to seek after a

profession in the field of accounting, banking and taxation.

Our college has a transparent mechanism for grievance redressal in case of sexual harassment, ragging or any other issues.

- **Student Progression**

Career guidance and counselling are offered to the students for their overall development. Pre-placement training sessions are conducted in collaboration with external agencies for enhancing placement opportunities. Training and assessment tests are conducted regularly. Many students have cleared competitive exams like NET, GATE, JAM, PSC Examinations and Civil Service Examination.

- **Student Participation and Activities**

The students' union(college union) serve as the heart of our campus community and engages in shared decision making and holistic development through employment and involvement. The students' union is constituted every year through a parliamentary mode of election as per the guidelines issued by the University of Kerala.

Our students are enthusiastic sportsmen with passion and ambition to give their best performance. They have excelled in various Games and Athletics events at State, National and International level. Our institution provides opportunity for the students to be involved in culturally enriching activities by organising arts festivals and college day. Many of our students have won prizes in Youth festival organised by the University of Kerala.

- **Alumni Engagement**

Our vibrant Alumni Association has strengthened the alumni relationship with the institution through its yearly meetings and regular interactions. The alumni contribute to the skill development of students by organising workshops, seminars, and symposiums every year. They provide financial assistance to our underprivileged student community.

Governance, Leadership and Management

- The governance of the institution is aligned with its Vision and Mission, which is regularly reviewed by

the college management and the staff to ensure its implementation.

- The college's robust leadership is effected through a comprehensive organizational structure and well-defined systems.
- The Institution has decentralized its operations and delegated authorities at various levels to ensure good governance. The college ensures the system of participative management wherein the flow of information and process of decision making involves the management, staff and students.
- The college functions as a hub for NPTEL courses.
- e-governance is implemented in areas of operation including Administration, Finance and accounts, Student admission and support and Examination.
- The institution caters to the staff welfare through activities including medical benefits, financial assistance, financial incentives, and other benefits.
- Avenues for career development progression are well utilised by the faculty members by participating in the National FDP programmes to develop professional competency.
- The college maintains a sound financial accounting system and safeguards the interests of its stakeholders through a transparent financial management mechanism.
- The main source for earned income of the college is from the Special fees collected from each student during the beginning of every year.
- Each of the funds received by the college is audited. Separate Nodal Officers are appointed by the Principal for every fund received at the college and it is utilised suitably through proper Government channels (PFMS).
- The quality initiatives of the IQAC include making the campus plastic free, conduct of green audit, biogas plant and incinerator for waste disposal, rain harvesting, solar power plant and Pisciculture.
- The college has effective academic linkages including organisation of seminar series and signing of MoU with Mahatma Gandhi University
- Regular appraisals of teaching learning process, across the institution in different programmes are done by the IQAC.
- Feedback on curriculum, teaching methodology, faculty competencies in handling classes, facilities on the campus etc. are collected from all stakeholders.
- The external academic audit is conducted to ensure quality in both teaching and learning process.

Institutional Values and Best Practices

Our Institution functions by upholding integrity and honesty in accordance with the highest academic, professional, and ethical standards? and strongly promotes social consciousness. These are reflected in our activities which facilitate in inculcating values of equality, inclusivity, diversity, respect, responsibility, caring, compassion, honesty, trustworthiness, self-discipline and national spirit which are essential for building a healthy society.

- Gender Sensitization Programmes like Counselling Classes, Karate classes, Film Competition on

Women Empowerment, Power Point Competition, Certificate Course for Girls and Workshops are organised. Apart from these seminars on yoga and women empowerment, Cultural Rights, Education of Women, Lifestyle Diseases, Women's Rights, Transgender Issues and Seminar-cum-camp on Gynaecological Issues are organised.

- Important international, national and regional commemorative days, events and festivals like Republic Day, International Women's Day, World Environment Day, Independence Day, Teachers' Day, Gandhi Jayanthi, Human Rights Day, Onam, Holi, Diwali and Christmas are celebrated.
- Activities which inculcate values for being responsible citizens are initiated through the functioning of Human Rights Forum, Gandhian Study Centre, AntiNarcotics Club, Women's Study Unit, etc.
- Strictly adheres to a prescribed code of conduct which establish standards of personal conduct for all students, encourages advancement of knowledge and the development of ethically sensitive and responsible persons.
- Promotes the use of alternate sources of energy and energy conservation measures such as Solar energy, Biogas plant, LED bulbs etc.
- Waste recycling is implemented following a pragmatic practice of the college's beliefs on environment and sustainability.
- Water conservation is done using rooftop rainwater harvesting, open well and water tank.
- The institutional initiatives for promoting Green Campus include restricted entry of automobiles, ban of plastic use, landscaping with trees and plants, water bottle refilling points, environment and energy auditing etc.
- Our campus is disabled-friendly and a policy document in this regard has been framed.
- Our two Best Practices are Karuna- compassion for the needy and Amruthavarshini- music therapy.
- Palliative Care is provided to the mentally challenged terminally ill inmates of a care home. We focus more on home-based care.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SREE NARAYANA COLLEGE FOR WOMEN
Address	Sree Narayana College for Women, Kollam -691001
City	Kollam
State	Kerala
Pin	691001
Website	www.sncwkollam.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nisha J.tharayil	0474-2745644	9447013374	-	sncollegeforwomen@gmail.com
IQAC / CIQA coordinator	Harilekshmi V.s	-	9447993827	-	iqac@sncwkollam.org

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-09-1951

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Kerala	University of Kerala	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-07-1968	View Document
12B of UGC	01-07-1968	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sree Narayana College for Women, Kollam -691001	Urban	5	10142.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Plus two	English	90	87
UG	BA,Malayalam	36	Plus two	Malayalam	90	82
UG	BA,Hindi	36	Plus two	Hindi	90	86
UG	BA,Economics	36	Plus two	English	180	161
UG	BA,History	36	Plus two	English	100	98
UG	BSc,Physics	36	Plus two	English	70	52
UG	BSc,Chemistry	36	Plus two	English	70	57
UG	BSc,Biochemistry And Industrial Microbiology	36	Plus two	English	60	57
UG	BSc,Botany	36	Plus two	English	70	66
UG	BSc,Zoology	36	Plus two	English	70	58
UG	BSc,Geography	36	Plus two	English	40	39
UG	BSc,Mathematics	36	Plus two	English	80	57
UG	BCom,Commerce	36	Plus two	English	90	85

UG	BA,Music	36	Plus two	English	20	10
UG	BSc,Home Science	36	Plus two	English	70	51
PG	MA,English	24	Any Degree	English	35	30
PG	MA,Economics	24	Any Degree	English	20	16
PG	MSc,Physics	24	BSc Physics	English	25	25
PG	MSc,Chemistry	24	BSc Chemistry	English	25	25
PG	MSc,Home Science	24	BSc Home Science	English	25	16
PG Diploma recognised by statutory authority including university	PG Diploma, Physics	12	MSc Physics MSc Chemistry BTech	English	30	15
Doctoral (Ph.D)	PhD or DPhil,Physics	60	MSc Physics	English	12	7
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	MSc Chemistry	English	20	3

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				9				73
Recruited	0	0	0	0	0	9	0	9	10	63	0	73
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	8	9	0	17
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	4	3	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	9	0	5	33	0	47
M.Phil.	0	0	0	0	0	0	3	9	0	12
PG	0	0	0	0	0	0	2	21	0	23

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	9	0	11

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	56	0	0	0	56
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	50	0	0	0	50
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	10	0	0	0	10
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	15	0	0	0	15
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	113	0	0	0	113
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	1183	0	0	0	1183
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	159	164	148	151
	Others	0	0	0	0
ST	Male	1	2	1	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	471	455	512	491
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	176	231	204	215
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	48	40	40	47
	Others	0	0	0	0
Total		855	892	905	904

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
657	657	657	657	657

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	21	21	21	21

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2712	2679	2642	2608	2551

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
181	181	178	171	171

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
872	866	832	825	837

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
89	97	98	97	97

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
89	89	89	89	89

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 49

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
37.6	53.1	13.5	18.5	21.6

4.3

Number of Computers

Response: 76

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Sree Narayana College for Women, prepares and develops plans for the effective implementation, frequent monitoring and evaluation of curriculum following its motto "Enlightenment through Education". The college, affiliated to the University of Kerala, follows the University designed curriculum. At the outset of the academic year, IQAC along with various committees prepare strategies to be adopted for the effective implementation of the curriculum in strict accordance with the Academic calendar, which is then circulated to all DLMCs. Accordingly, each department prepares timetable, workload and detailed plan of action. The departments have internal arrangements for democratic apportioning of workload among the faculty, evaluation of mid-semester teaching progress, moderation of internal assessment and reviewing student performance. Curriculum is effectively delivered through various practices like classroom lectures, presentations, assignments, projects, seminars, self-learning and peer group learning. Interactive teaching is promoted through students' participation in seminars, group discussions, quizzes, debates and symposiums. For efficient curriculum delivery teachers are encouraged to use innovative and improved teaching learning methods. The college is well equipped with smart classrooms, audio-visual and other ICT facilities. Various online platforms like Zoom, Google, YouTube, Telegram, Kahoot etc are extensively used to promote e-learning. Students are motivated to join online courses in Swayam, Coursera, Udemy etc. They are frequently exposed to learning experiences like invited talks, lectures, workshops and seminars by eminent personalities to supplement classroom teaching. Extra-classroom enrichment events like industrial visits, study tours, field trips and promoting experiential learning enhance the learning experience. The students are also motivated to get themselves involved in societal issues and become socially committed and responsible citizens through the functioning of various cells and clubs. The performance upgradation of faculty members is ensured by encouraging them to participate in Orientation and Refresher courses, enhance their research activity and update their knowledge about the new trends and tendencies in their respective disciplines by attending seminars, workshops and conferences. The college library employs LIBSOFT Web OPAC which is a repository of books and resources catering to the information quest of both students and teachers. PG students, research scholars and teachers can utilize the INFLIBNET service. Classes lost due to unforeseen events and unexpected holidays are compensated through special classes. Tutorials, continuous assessment and mentor-mentee interactions are used to identify students with learning disabilities. Remedial classes are arranged for the less privileged students to boost their confidence and to prepare them for University exams. Public aided programmes like Student Support Programme, Walk With the Scholar and Additional Skill Acquisition Programme are handled expertly by coordinators and faculty members with considerable progress in the students. College and Department Level Monitoring Committees (CLMC and DLMC) regularly monitor the qualitative aspects of the implementation of the curriculum. The IQAC periodically reviews the progress of teaching learning process, among other things. Various operational mechanisms like Principal-departmental meetings, intra departmental meetings, open house meetings, students' feedback etc monitor the effectiveness of curriculum delivery and immediate remedial measures are initiated whenever necessary.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Sree Narayana College for Women, Kollam affiliated to the University of Kerala, follows the University academic calendar, which comprise significant dates including the date of commencement of classes, date of registration to the course, date for allotment of topics for assignments, dates for internal tests, dates of publication of internal exam results, date of notification for university exam, date of receipt of fees for university exams, date of submission of attendance statement of students and date of commencement of University exams.

Our institution values effective management of time in pursuit of academic goals and strictly complies with the academic calendar. The academic calendar from the University is reviewed by the IQAC of the college and any discrepancy noted is intimated to the University to necessitate further action. The modified academic calendar is then adopted by the IQAC and put forth to the CLMC which further scrutinises its suitability. It is later taken by the DLMC and necessary modifications specific to the departments are effected. The approved academic calendar is circulated among all the staff and students, following which it is displayed on the notice boards of the departments and also in the institution website. The faculty members firmly conform to the academic calendar, prepare lesson plans based on it and deliver classes on time to ensure completion of portions as per the scheduled dates of the internal exams. The IQAC closely monitors the effective implementation of the academic calendar.

Any circumstance warranting deviation from the academic calendar due to unanticipated circumstances is appropriately addressed. The IQAC reviews the situation and suggests necessary modifications. The CLMC convenes meetings and discuss the measures to be initiated to address the issue and necessary modifications in the academic calendar are suggested. The DLMC takes up the effective implementation of the modified version of the academic calendar. The change in the schedule of the academic calendar is communicated to the students of the respective departments by the DLMC. Alternate arrangements are made by spacing out teaching and learning exercises to positively meet the time line specified by the University.

The conduct of Continous Internal Evaluation (CIE) in our institution is held strictly adhering to the

academic calendar and is effected jointly by the CLMC and DLMC. The question papers for the conduct of CIE are prepared by the respective faculty members of each departments and submitted to the CLMC. The conduct of CIE is held on a common time table and the answer scripts are evaluated promptly and the results are published within the time specified in the academic calendar.

File Description	Document
Link for Additional information	[View Document]()

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document]()
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 71.43

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 15

File Description	Document
Institutional data in prescribed format	[View Document]()
Link for Additional information	[View Document]()

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	1	0	0

File Description	Document
List of Add on /Certificate programs	[View Document]
Brochure or any other document relating to Add on /Certificate programs	[View Document]
Link for Additional information	[View Document]

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.72

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
30	43	23	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document]
Any additional information	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability are highly valued by the institution as they are deeply intertwined with the vision, mission and core values of the college. The institution integrates these issues into the curriculum by providing value added education and through various cells and clubs functioning in the college.

Professional ethics

- Following the footsteps of the great visionary Sree Narayana Guru, the college aims at achieving "Enlightenment through Education"and views education as an instrument for socio-economic progress, material advancement and the political, moral and ethical development of individuals in the society.
- Disseminating the revolutionary ideal of "One Caste, One Religion, One God," the college provides education for all without any discrimination.
- The teachers are inclined towards providing quality education to students by demonstrating impartiality, integrity and ethical behaviour in the classroom.
- Career guidance programmes are organized to inculcate professional ethical practices among students.

Gender

- Female centric institution - Girls constitute 100% of the student population. More than 90 percent of the teaching faculty are women.
- Discussions, debates, symposia, workshops and invited lectures on gender issues are organised through forums like Women's Study Unit and Students Associations.
- Training in self defence and karate.
- Annual observance of Women's Day and honouring women achievers in various fields.
- TRANSTALK- Addressing the issues and challenges faced by transgender community.
- Assignments and projects related to gender issues.

Human Values

- Regular outreach programmes, field visits, camps, social surveys, workshops, symposia relating to human values.
- Human values are covered in the curriculum of Home Science, Economics, History, English, Malayalam and Hindi programmes.
- Value added education through the Sree Narayana Study Centre inculcates social responsibility and promotes holistic development.
- Active involvement of students and faculty in flood relief operations and visits to palliative care units, old age homes, destitute care centres etc.
- Experiential learning opportunities for students by undertaking project works, active association with NSS, NCC, NGOsand various clubs.
- Observance of Human Rights Day and activities like mimes, documentaries and demonstrations to impart human rights and values to students.
- Inculcating patriotism, democratic ways of thinking and national integration in students by

observing days of National importance like Independence Day, Republic Day and Martyrs Day.

Environment and Sustainability

- The plastic free Green Campus of the college promotes environment friendly attitude through initiatives like rainwater harvesting, solar panels, biogas plant, incinerator, promoting the usage of steel cups and Zero waste promotion etc.
- A foundation course on 'Environmental Studies' is inbuilt in the curriculum for all Undergraduate programmes for creating awareness on environment and sustainainable development.
- Green Audit is conducted annually.
- 'Planting a Sapling' initiative in association with Social Forestry Department on World Environment Day, and also maintains a Medicinal Plant garden and 'Nakhatra Vanam' (Star Plants Garden).
- ENCON club – for maintaining a sustainable environment and energy conservation in the college.
- NATURE CLUB for conserving biodiversity.
- The student fest 'Thwastra' for the promotion and sale of ecofriendly products like paper bags, cloth bags, pouches.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document]()

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.91

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	6	6	6

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.04

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 1

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.**Feedback collected, analysed and action taken and feedback available on website**
2.**Feedback collected, analysed and action has been taken**
3.**Feedback collected and analysed**
4.**Feedback collected**
5. **Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 96.01

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
904	905	892	855	853

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
920	920	920	920	912

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 88.99

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
151	149	166	160	158

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

ASSESSMENT PROCESS:

The newly admitted students are assessed after the admission procedure by evaluating the marks obtained for their qualifying examination. Based on this the students are categorized into advanced learners and slow learners.

Advanced learners

- Skill Development Programmes like WWS (Walk With the Scholar) and ASAP (Additional Skill Acquisition Programme).
- Walk With the Scholar (WWS) scheme is framed to provide specialized mentoring programmes for Undergraduate students with an aim to shape their future career. The scheme aims at giving necessary orientation to needy students, to prepare them for employment, give them necessary guidance, and to motivate them to identify appropriate areas for higher studies and employment. The mentoring scheme is planned to identify the opportunities available for the scholars, the areas suitable for them, the way the scholar should proceed before them and identify ways in which they can be acquired. The scholars for this programme are selected based on merit and interest.
- Additional Skill Acquisition Programme (ASAP) enhances the skills of the students, by giving them training in various skill development programmes within and outside the campus.
- Encourage students to take up research projects and publish dissertations.
- Coaching given to students to clear various competitive examinations.
- Students were motivated to join online courses in:

1. SWAYAM NPTEL
2. Coursera, Udemy

Slow learners

- Remedial coaching given to slow learners.
- Peer Teaching
- Book banks
- SSP (Student Support Programme)
- Mentoring Programmes
- Open house meetings to inform parents regarding the academic progress of their wards.

Other aspects for advanced and slow learners

- Multidisciplinary International and National Seminar series- CROSSROADS 2020 and PANLORE
- Capacity Building in IT- Certificate course on computer literacy
- Earn while you learn programme

- Invited lectures and talks
- Wealth from Waste
- Eco friendly products made by students
- Spoken English Class
- Imparting Skill through Internship
- Career Improvement sessions
- Placement cell – career counselling and guidance

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 30:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college has always been keen in promoting experiential learning, participative learning and problem solving methodology for enhancing learning experiences among students by introducing student centric teaching methods, project works and field surveys.

Experiential learning is an immersive participant focused active approach to learning that focuses on practical application of knowledge and skills to real world experiences to further increase students' knowledge and develop competence in skills and behaviour. It is the process of learning through experience and is defined as learning through reflection on doing.

- Internship programmes for students in reputed institutions and firms
- Capacity Building in IT for girls – (Kerala State IT Mission Initiative) is offering a certificate course for students in computer operational skills.
- Industry Academic interface by carrying out projects in industrial firms
- Mapathone Programme- a workshop on Open Street Mapping(Map Marathon Programme of Kerala) by Department of Geography in association with State IT Kerala mission
- Certificate course in Tally in association with the Tally certified training partner Cyberia Cyber Campus

- Skill development programmes on fabric painting, acrylic painting, tie and dye, Batik painting, Ikat work and Shibori work, cloth bag and pouch making, envelope making, table clothes etc
- "Creative Crescents" an online workshop series on skill enhancement courses for empowering our students to become self sufficient.
- Theatre and media workshops
- Industrial visits and field trips have become part of curriculum delivery.
- Group project work are taken up by students as part of their curriculum.
- Active participation of students in the publication of Dhwani - Campus newsletter and Thanmatra-newsletter of Chemistry department.

Participative learning is a student centred collaborative and participative practice teaching method in which learning and teaching methods are undertaken with students. The students are empowered to be more independent and interdependent. It provides them an opportunity to gain professional values, knowledge, skills and a sense of civic responsibility.

- The college being the nodal centre for NPTEL, 537 students have enolled for various courses.
- Students' participation and presentations in seminars, webinars and video tutorials.
- Group discussions, debates, theme based quizzes and role plays.
- Preparation of Disaster Management Action plan for Mayyanad Panchayath.
- Heritage exhibitions
- Socio – economic surveys by the students of social science departments
- Short film making, drama fests, staging a painting contest, stage shows, mimes and skit to enhance learning experience
- Media club provides training programmes like video editing, short film projects, photography courses, field trips and competitions
- Kathakali workshop and demonstration by the Malayalam department.

Problem Solving

Problem solving enables the students to acquire new knowledge by facing the problems to be solved. The students are expected to observe, understand, analyse, interpret, find solutions and perform applications that lead to a holistic understanding of the concept.

- Learning through language games, jam sessions and role plays
- Workshops and hands on training in Research methodology
- Interface with industry experts and eminent public figures
- Project based learning and case study methods
- Participation of students in survey on Mosquito Types and Sources of Reduction funded by DMO, Kollam

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college is well equipped with all the latest ICT tools so as to make the teaching learning process more engaging, interactive and efficient. The ICT tools available in the college are high quality projectors, smart boards and computers with high speed broadband connection. These tools have been connected in 16 ICT enabled classrooms and 12 smart classrooms.

MOOC courses are encouraged among faculty and students of the college and as a support to this initiative the college has been established as SWAYAM- NPTEL local chapter. This has helped our students get updated in the latest topics in their respective disciplines. Many students have successfully completed different courses and we are proud to have toppers in a few subjects. Faculties too have been selected as top mentors.

Keeping pace with the latest technologies, the college library is fully computerized and the software LIBSOFT Web OPAC which is available 24 hours enables users to search books available in the library from anywhere. The students and teachers have access to subscription based journals from national and international sources, thereby making learning an easy and effortless process.

All the teachers in the college have over the years mastered the use of ICT enabled tools for teaching as well as learning. We have been using digital platforms like Gsuite for Education, Zoom, Telegram, You tube, WhatsApp etc for effective teaching. Google Meet and Google Classroom are being used extensively by the teachers especially during these unfavourable times of Covid 19 pandemic. We were able to take attendance, assess assignments, take quizzes and conduct internal exams successfully, via these user friendly platforms.

E learning content has been prepared by majority of the teachers, the best ones being, you tube videos, power point presentations, video recordings via gsuite, audio lectures, blogs, presenting of pdf notes, soft copies of learning materials etc. These sources have proved beneficial to many students who face internet connectivity issues and as such could access these contents at a later date.

The college has been able to make a mark in the national and international academic circles via the organisation and conduct of several webinars by all the departments. These webinars have become a great learning platform for our students who have had the opportunity to interact with stalwarts in their respective subjects.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 28:1

2.3.3.1 Number of mentors

Response: 97

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	
mentor/mentee ratio	
Circulars pertaining to assigning mentors to mentees	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 107.42

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	
List of the faculty members authenticated by the Head of HEI	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 36.3

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
38	37	35	31	32

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.08

2.4.3.1 **Total experience of full-time teachers**

Response: 452.25

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Monitoring of the First Degree Programme under Choice Based Credit and Semester System (CBCSS) is done by the College Level Monitoring Committee (CLMC) which consists of Principal as the Chairperson, Head of the Departments and a convener who is the elected representative of teachers. This committee is responsible for the conduct of First Degree Programme, ensuring instructional days, making arrangements for Continuous Evaluation (CE) and End Semester Evaluations (ESE) of various semesters in the college. CLMC regularly conducts meeting with Department Level Monitoring Committee (DLMC) to ensure effective implementation of the CBCSS programme. It prepares and distributes semester wise programme calendar, circulates notices on changes relating to the CBCSS system, make necessary arrangements for the conduct of test papers for all the programmes in each semester, take necessary steps for implementing Open Courses for each programme during the fifth and sixth semester, takes step to allot Social service/ Extension Activity (Club Activity) for students of 3rd and 4th semester. They also take up all the complaints not redressed by the DLMCs.

DLMC consists of the Head of the Department and all teachers of the Department. They conduct, monitor and evaluate the courses under CE. The Head of the Department is the Chairperson and a teacher selected by the DLMC from among the members of the department is the convener. The assessment outcome of student performance in class tests, short notice test papers, assignments, seminars and their punctuality are recorded systematically and the CE marks are given on the basis of their overall performance during each semester. Internal grade sheets are prepared and displayed on time . After

checking their marks, the students can register complaints, if any, with the DLMC or CLMC. The students can approach the HOD concerned, the DLMC or their Tutor for the correction of anomalies, if any, in the CE. The college has a Students Grievance Redressal Cell and CLMC which takes up complaints of students regarding the internal marks awarded by the departments. The convener and members of the Cell handle complaints in an impartial manner focusing on the welfare of the students. The complaints of offended students regarding the Internal marks are scrutinized by the Cell before forwarding them to the university. College Union Chairperson shall be invited when any issue is taken up by the CLMC not redressed by the DLMC. The Grade Marks are sent to the university with the signature of the students. The end semester answer papers are evaluated by external examiners and final results are published following the grading system. There is a Students Grievance Redressal Cell,named ULMC at the university level too,which takes up matters regarding CE as well as the marks of ESE conducted by the university. It offers an opportunity to students to get their answer scripts re-evaluated within the stipulated time.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Our college has developed an effective grievance redressal system to address the complaints and issues related to internal and external examinations. We maintain complete transparency in the evaluation and redressal of grievance of students regarding the University examination and internal evaluation respectively. We ensure to attend to the queries and quibbles of all our students related to the matter.

- All the students are clearly informed about the internal examination schedule and evaluation process by their concerned tutors.
- The internal examinations of all semesters are conducted in a time bound schedule and the results are published within the stipulated time.
- Students who are unable to attend the internal examinations due to medical or any other genuine reasons are required to report it before hand or immediately to their class tutor. The student has to submit a leave application with proper documents. If the reason for absence is genuine, the student is permitted to appear for a re-exam.
- For postgraduate students two internals will be conducted per semester. Students can improve their marks in case they score less in the first internal exams.
- All the marklists and answer scripts will be distributed to students for perusal. In case of any complaints regarding mark distribution, the answer sheets will be evaluated once again in the presence of students. Any other corrections in aggregate or assessment as identified by the students are immediately rectified by the concerned teachers. In case of any unresolved grievances, students may consult the HOD for further intervention in the matter.
- In terms of the evaluation of external examinations, students who score less marks than expected can apply for revaluation through the university website. Candidates who appeared for university

exams can apply for revaluation within 15 days after the publication of results in the university website. In case of mass discrepancy in marks, a complaint is lodged through the college principal to the Controller of Examinations, University of Kerala, Thiruvananthapuram.

  - Common grievances of students like non-receipt of hall ticket or wrong entries in the same are communicated to the University section and resolved at the earliest.

Grievances regarding question papers of external examinations such as out of syllabus questions, typing errors and other general mistakes will be reported to the Chairman of the concerned paper.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Our College being affiliated to the University of Kerala follows the CBCSS course and curriculum of the University. Our Institution places a higher priority on outcome based teaching learning with a learner centric approach to enable effective participation of students, improving global competitiveness, skill sets, and enhancing opportunities for students. An outcome oriented system is being implemented through curriculum framework, upgrading academic resources continuously, improving quality of teaching, and through the use of advanced technology to improve the teaching learning processes. Board of Studies of all departments under the University of Kerala have formulated programme specific and course specific outcomes. The POs, PSOs and COs have been incorporated within the syllabi and are available on the College website and College Handbook which are distributed to the students at the beginning of each academic year. Orientation about COs and POs and measurement are communicated to the students during induction. Faculty attend orientation programmes on designing, mapping and attainment of POs, PSOs and COs. The teachers handling a particular course also explain the relevance and opportunities of the subject of study by describing the COs in the classroom. A copy of the syllabus and the course outcome are displayed in the department notice boards and students are instructed to take copies of the same. Various programmes are organised within and outside the campus with a view to realise the intended learning outcomes which include growth of scientific temper through critical and curious thinking so as to contribute towards greater human cause, enriching the students with the latest developments in the field of fields of research and development, instilling entrepreneurship abilities and attitude for working effectively and efficiently in a business environment, generating environmental consciousness, developing effective communication (spoken and written) and presentation skills, developing self effectiveness by mastering interpersonal skills and leadership skills, instilling the feeling of patriotism, acquainting with the need, competencies, skills and motivation of self empowerment and enhancement, acquiring greater insights in the behaviour of economic agents and data management to address and solve the issues in the society and economy, create academic excellence through holistic education, develop right skills in students to cater to the needs of the industry and policy makers, develop experimental, mathematical and computational skills, equip the students to cope with the emerging trends and challenges in the industrial and business world,

imbibe a research oriented approach to the study of humanities in connection with the basic understanding of social sciences to initiate a multidisciplinary approach of study, contribute to the realm of knowledge production with an increased intellectual, creative, critical and multidisciplinary capability through teamwork, social concern, critical thinking and ethical values. These programmes are implemented and coordinated by our Principal and a very dedicated team of faculty. Such learning outcomes will empower the students to be active and lifelong learners and to develop their future career with a much better and meaningful orientation and to develop a range of generic skills that are relevant to wage-employment, self-employment and entrepreneurship.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The attainment of course outcomes is assessed with the help of direct and indirect assessment tools. Internal examinations are a direct assessment tool. This assessment is done twice in a semester covering one or two course outcomes in each examination; however at the end of semester all courses outcomes are tested. The questions are framed in accordance with course outcomes and result is analyzed. The knowledge and skills, and values of students are assessed through this process. Other methods are announced test/surprise test/Term examination, Online Quiz/ class room quiz, Power Point Presentation, group assignment, group discussion, writing skills, puzzles/games. Program Outcomes and Program Specific Outcomes are mapped to Course Outcomes.

Intended learning outcome is achieved by having a conducive learning environment with proper execution of the curriculum and transparent evaluation system. The teaching learning environment in the college is evolved in such a way as to create positive energy to the teachers as well as students for attaining the impending outcomes with academic excellence, critical thinking, social concern and environmental consciousness The curriculum assessment strategies are achieved through the proper structuring of classroom sessions, effective teaching methods adopted with emphasis on ICT- PowerPoint presentations, web search , use of interactive boards, etc. Seminars and assignments are given to the students based on their broad curriculum of each program. Internal examinations which are direct assessment techniques organized by internal examination committee in the department and indirect methods such as seminars, workshops, webinars, bring out better fruits of excellence. Other assessment techniques are projects submitted by the wards - independent basis and group basis. The components of formative and summative mechanism of assessment are class participation seminar presentation or communications, departmental debates, departmental writing competitions and retention of knowledge.

File Description	Document
Upload any additional information	

2.6.3 Average pass percentage of Students during last five years

Response: 66.06

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
580	605	506	477	532

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
845	850	804	811	774

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	
Paste link for the annual report	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

File Description	Document
Upload database of all currently enrolled students (Data Template)	

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 6.3

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	2	3.3

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 19.1

3.1.2.1 **Number of teachers recognized as research guides**

Response: 17

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.05

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

3.1.3.2 Number of departments offering academic programes

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	19	19	19

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has been providing unique opportunities for budding entrepreneurs and startups via. the creation of ideas and inventions for regional or national economic development. Various departments of the institution have been actively engaged in such attempts during the last five years. This includes, mushroom cultivation unit, medicinal plant garden, skill development programme in baking technology, fabric painting, Terrarium preparation, Crochet work, making of ecofriendly products and many more. Students, homemakers and Self Help Group women were greatly benefited from such initiatives as an inspiration for self-employment.

The strategy adopted by the institution for the effective knowledge dissemination is to find suitable stakeholders. The outcome of the research is disseminated in the form of knowledge transfer to the needy society via. local self-government and authorities. The social obligation of our institution is reflected in the knowledge dissemination process. Our faculties have succeeded in serving our society through planning and discrimination of research outputs. Fruitful collaboration with government/non-government agencies would benefit both parties. Such activities includes yearly **Mosquito Survey** for dengue's larval control in collaboration with District Medical Office, Kollam, **wealth from waste** initiative in connection with Matsyafed Neendakara Chitin processing unit, Kollam, **quality testing facility** for natural rubber latex etc.

File Description	Document
Upload any additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 21

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
13	4	3	1	0

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.47

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 42

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 17

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
URL to the research page on HEI website	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.44

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
22	6	6	6	2

File Description	Document
List of research papers by title, author, department, name and year of publication	
Any additional information	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.33

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	6	4	1	1

File Description	Document
List books and chapters edited volumes/ books published	
Any additional information	

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institution has been in the forefront to enhance the wellbeing of the neighbourhood communities by engaging in transformative and participatory actions and thereby promoting a spirit of social consciousness and commitment among the students. The students are encouraged to participate in various extension activities by sensitising them about different social issues and the need for community participation.

Extension activities are organised under the banner of departments, clubs, and cells. Target groups are mainly school children, adolescents, women, other marginalised sections of the society and activities like response to social issues, women empowerment and environmental protection.

Major extension activities during 2015-2020:

- Distribution of books, dresses, and study materials to the needy students of the neighbourhood schools.
- One day cataract camp and a lecture on Lasers: a Non-Conventional Tool for Diagnosis and Treatment of Cataract.
- Book keeping training to shops at free of cost.
- Seminar on financial assistance to women entrepreneurs.
- Classes conducted in Juvenile home.
- Music programme for the relaxation of mentally retarded children and palliative care units.
- Nutrition awareness programmes among schoolchildren and women.
- Awareness campaign on community nutrition.
- Conducted classes for 'Anganvadi' teachers.
- Free medical camps.
- Carried out Water quality assessment in nearby shrimp/molluscan/fish hatcheries.
- Conducted Blood group analysis for students of nearby schools to identify anaemic students.
- Activity associated with ICDS in conducting a cooking competition with Amritham Powder.
- Conducted socio-economic surveys among the tribals of Kulathupuzha and urban slum dwellers in SMP colony in Kollam Corporation and submitted reports.
- Questionnaire survey regarding agricultural pattern and the major practices in Kuttanad.
- Survey on Vembanad tourism and its impact.
- Students visited and prepared report on the sinking of Munro Islands.
- Students are actively involved in the activities of 'Pakalveedu,' a day care for elderly women organized by Sree Narayana Samithi, Kollam.
- A training on 'data entry using computers' were given to the small entrepreneurs in the locality.
- Easy Maths training programme for school students under the aegis of the Department of Mathematics.
- Supplied antimicrobial suspension made in the college laboratory to the farmers for their hatcheries and farms.
- Water quality and microbiological studies were conducted by teachers and research scholars at Ashatmudi Lake and Munro Islands in association with NGOs.
- Survey on types and sources of mosquito reduction in association with District Medical Office, Kollam.
- Care and support rendered to the homeless, aged and sick people residing in shelter homes.
- Imparting basic education to the illiterate people of nearby villages.
- Cleanliness drive
- Zero Waste campaigns
- Save the Environment campaigns
- Rallies on various social issues
- Conducted an awareness class on the History of Malayalam Language and Literature to school students.
- Staff and students collaborated in spearheading Flood Relief and Rehabilitation works during the 2017 and 2019 floods in Kerala. Students collected and distributed dress and essential materials worth Rs 1.5 lakh to the flood victims.

- During Covid times, the Department of Chemistry produced and distributed hand sanitisers to the passengers and staff at Kollam railway station, valuation camp of University of Kerala and inmates of poor homes.

File Description	Document
Upload any additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
3	1	1	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 82

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
30	20	13	5	14

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 58.49

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3377	1622	1248	442	1102

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 7

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	1	0

File Description	Document
e-copies of related Document	
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	
Any additional information	

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Physical Facilities

The college provides adequate infrastructure and physical facilities to the students as per the norms of the University of Kerala, our affiliating body. College Council, IQAC, and Planning Board regularly take note of the infrastructure requirement of the college. Grants from UGC, RUSA, FIST, Management along with other internal and external funds are utilized for the development of infrastructure. We receive funds from MP Lad scheme and Kerala State Information Technology to develop computer rooms.

Departments with well-equipped classrooms, smart classrooms, library with internet facilities, Computer lab, Reprography centre, well-furnished seminar hall and auditorium are available for students and staff.

- The College auditorium is used for conducting both academic and cultural activities.
- Seminar hall is used for conducting seminars, conferences, workshops, invited talks, trainings, departmental association activities and other activities for faculty and students.
- Wi-Fi enabled campus.
- Apart from central library, PG and Research Departments have utility-based library.
- Book bank in all departments
- 14 UG, 4 PG and 2 Research laboratories.
- Well-equipped gymnasium/fitness centre for the students and staff.
- A well-maintained basketball court.
- Co-operative store for students and staff.
- College hostel which can accommodate 50 students.
- Well maintained canteen.
- Yoga training for students after class hours.

Classrooms – 60

Smart Classrooms- 16

Library Block-1

Computer Centre - 3

Mini Conference Room-1

Examination Room- 1

Rest room for girls- 1

Hostel-1

Health Centre -1

Botanical garden- 1

Museum- 1

Canteen-1

Principal's chamber- 1

Administrative Office-1

Staff rooms- 16

Record Room-1

Store Room -1

NCC Room-1

NSS Room-1

FSA Room-1

CCTV- 24

The college also provides facilities like ramps and special toilet for PWD, Public Address System, Sound system (amplifiers with speakers) in many classrooms, Photocopier machines-6, Water Coolers with Purifiers-3, water purifier-1. Total campus area is 5 acres and the total Built up Area of 10,142.5 sqm.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga etc.

Outdoor Facilities:

We have a multi-purpose court for Basketball, Handball, Shuttle badminton (2 Nos.) and Roll ball. Basketball court was established in the year 2008 and renovated in 2020. It covers an area of around 6450 Square feet. Also we have a Kho-Kho court inside the campus, which is around 6000 Square feet. We share a 200 meter track and field, a volleyball court and a football field of around 2,15,278 Square feet in total with our sister institution.

Indoor Facilities:

We have multi- purpose indoor facilities like International tournament table tennis board (2 Nos.), Wrestling mat, Weight lifting and Power lifting platforms. It is around 6450 Square feet.

Gymnasium:

We have multi-purpose fitness center for Strength and Aerobic section. In strength oriented we have multi machines for various muscle groups, Individual muscle training machines, Barbells, Weights and Dumbbells. In aerobic section we have Tread mills (3 Nos.) and Orbitrek (3 Nos.).

Yoga Hall:

We have a Seminar cum Yoga hall for imparting yoga training to enthusiastic students and staff, which is around 6450 Square feet.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 34.69

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
37.6	53.1	13.5	18.5	21.6

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

A well equipped library is the greatest asset of any educational institution and the library at Sree Narayana College for Women Kollam, is a perfect example of what a library should be. The college library is a spacious, well-ventilated and adequately furnished space functioning in a two storeyed building with a total area of 4000 sq.ft and a seating capacity of 100. It is a centralised and fully automated library with a total collection of 61127 Books, 2300 Reference books, 28 Journals, 61 Popular magazines, 9 Newspapers and an extensive collection of CD and DVD roms. There are about 32533 titles in the library. In keeping pace with the latest technologies the library is fully computerized with the software- LIBSOFT.

The major refurbishment and transformation work of computerisation of the library was started in the year 2000 and the software LIBSOFT was installed in 2001. Barcodes were introduced for speedy issue and return operations. Circulation process is also fully automated. In the year 2012 the library gate register module was introduced where the member entry details are recorded and displayed by swiping the bar

coded ID card of the users.

The Web OPAC helps the users to search books available in the library without coming to the library. A digital repository which stores information in digital form, the main objective of which is to provide a collection of e-books and e-journals to the students, functions in the college library. The college became the member of the N-List programme, which is such a digital repository, of the INFLIBNET in the year 2012. Of late the library has access to a large number of national and international e-resources with full text access. Some of the services are Cambridge books online, JSTOR, Springer, Royal Society of Chemistry, Taylor Francis e books etc. The major services of the library now are book lending, reference services, internet services and OPAC. The library is open on all working days from 8.30 am to 5.00 pm and the LIBSOFT Web OPAC which is available 24 hours enables users to search books available in the library from anywhere.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.18

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.8	0.7	1.4	0.8	1.2

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document]
Audited statements of accounts	[View Document]

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 35.06

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 982

File Description	Document
Details of library usage by teachers and students	[View Document]

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college provides Full time IT facilities for Teaching, non teaching and office staff. Internet facility is available in the staff rooms.We have 76 computers in our college, out of which, 67 can be accessed by the students and 9 for administrative purpose. WiFi has been enabled for all the blocks in the college campus. The students can access the internet in the library as well as the WiFi available. Internet connectivity from Bharat Sanchar Nigam Limited broad band facility was used in the initial stage by the departments during 2016-17. Access to the INFLIBNET was also available especially in the Library. Teaching materials prepared by the faculty members are shared with the students through email groups. Number of systems with configuration is 76 at present. Printers are total of 18 in number. The computers with wi fi facility of the college are connected with printers and scanners wherever required.

The college has an updated website which gives information on the curricular and non curricular activities of the students. The college website is monitored and updated from time to time by the IQAC cell of the college. The computers and printers of Administrative block and Computer Lab are connected by LAN. During 2019-20, Jio modems were purchased by the college to enable full wi-fi access. Simultaneously a BSNL high speed fibre optic cable connection was installed in the principal chamber so as to access

communications from the examination section of Kerala University. At the latest, the college has turned to ASIANET Wi-Fi for the internet usage. The whole campus of the college is Wi-Fi enabled . The institution has 16 ICT enabled class rooms and one seminar hall fully equipped with Wi.fi. Most of the departments have LCD for Power Point presentation for students at UG and PG level. At UG and PG level, the teachers use Internet for providing notes to the students wherever required and necessary. All platforms such as WhatsApp, Google Meet, Google Classroom,Telegram etc are used by teachers and students. The maintenance of computer, Internet Wi-Fi networking, installation of software and maintenance and up gradation of hardware is done by contract basis by experts in the field from time to time. Date of up gradation of Wi-Fi to Jio : 30/11/2019, Wi- Fi server up gradation fto Asianet was done on 01/04/2021.

The institution provides free Wi-Fi facility to the students in their departments under the constant monitoring by their teachers. They use Wi-Fi and internet facility mainly for reference purpose. They can access internet freely through their mobile phone, tablet, laptop or Desktop in the departments.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 36:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
37.6	53.1	13.5	18.5	21.6

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The physical, academic and support facilities provided in our campus are responsive to the changing trends of educational requirements. Our college operates on a physical environment that is safe and secure, comfortable and convenient, well-ventilated and aesthetically pleasing. We follow a well-established system in the College for the optimum use of available infrastructure and its maintenance. Our college infrastructure comprises smart classrooms, campus hostel, canteen, library, cooperative society, digital room, computer centre, craft and tailoring unit, and cater to the emerging requirements consequent to the expansion plans. The physical facility also includes an auditorium, Mini conference hall, seminar hall, furnishings, equipment and information technology, areas for outdoor learning and vehicular access and parking. Our sports infrastructure includes a fitness center, Basketball/badminton court, Martial arts and gymnastics training facilities, a Quadrangle for games and creation.

Being futuristic and environment friendly in its approach, several green initiatives like rainwater harvesting system, vegetable garden by students, Bio gas plant, incinerator and solar panels were installed.

Maintenance Committee

- A maintenance committee, chaired by the Principal, is formed to ensure the regular maintenance of the building and equipment of the college and to monitor the quality and timeliness of the work done.
- The committee prepares a budget at the beginning of every academic year after consulting with the council members and considering the various requirements of the departments.
- The maintenance and up keeping of various electrical devices and electronic equipment are regularly done through Annual Maintenance Contracts (AMC).
- The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises.
- Long-range developmental activities such as constructing new buildings, upgrading of existing

facilities or planning of financing options are initiated by the management of our college.

•

• Our college library which employs the Open Access System is a repository of books and resources. The library committee conducts regular meetings and takes appropriate decision regarding the requirement and procurement of books, journals, magazines, e-journals and other materials. The HODs are required to provide the list of books and other resources as per the updated curriculum. The finalized list of required books is duly approved and signed by the Principal.

• To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

24/7 Security System

• We have an intense security system with 24 high resolution CCTV cameras for 24/7 monitoring and recording in our campus.
• CCTV cameras are installed at every classroom, open area and playground.
• The proper identification and logs of people at entry/exit points are ensured.

IT Infrastructure

• A Computer centre has been set up to be used by various departments. Students make extensive use of the facility for reading and research.
• We have 16 smart classrooms equipped with smart interactive white board andprojector. All departments are provided with necessary ICT tools.
• Internet and WiFi enabled campus.

College Canteen

• College canteen offers tasty and healthy food to a diverse group of diners under sanitary conditions at reasonable/subsidized rates.
• With the contributions from the Former Students Association and the Retired Teachers Association the canteen provides free meals to needy students on all working days.

College Hostel

• Our college provides a campus hostel for the residence of students from distant regions. The Principal of the college is the warden of the hostel and two deputy wardens are appointed from among the faculty members.

- The hostel has an inmate capacity of 52 students and the students are in charge of deciding the daily menu for their breakfast, lunch, tea and dinner.
- Admission of students in hostels are made along with their admission to the college. Candidate seeking admission into hostel are required to submit their application for the same in the prescribed form along with their Application for admission. A student seeking admission in the middle of the session may also submit a separate application with reasons.
- Boarders should in all cases obtain the permission of the Principal before joining or taking part in any association, or meeting outside the college. A movement register is kept tomonitor the students' entry and exit details.
- The deputy wardens are in charge of the maintenance of order and discipline in the hostel and are competent to take action against the boarder for breach of discipline with an intimation to the Principal.

Cooperative Society

- The college has a cooperative store operating within our campus. Students can buy uniform, textbooks, notebooks, stationery items, laboratory records and snacks at concessional rates.

Sports facilities

- The college has a well-equipped fitness centre which is maintained by the Department of Physical Education.
- The fitness centre includes Tread mills, Gym cycle, Orbetrech, Multi Machines for different muscle training, Squat machine, Bench press machine, Medicine balls, Dumbbells etc. There are also specialized equipment for Weight lifting and Power lifting which includes weights, barbells and rubberized platform. Around 25 members can be accommodated at a time in the centre.
- Sports equipment is periodically repaired and new gears are purchased accordingly.
- Our outdoor sports court functions as a multipurpose playground.
- First-aid kits are always available for any emergency in storeroom.

Other facilities

- Clean and hygienic drinking water is available in the Institute. Water coolers are maintained and cleaned on a regular basis.

- The college provides special facilities for the differently abled students and persons to provide them opportunities to acquire quality education and to bring them into the main stream of the society - ramp, rest rooms**, s**cribes for examination, braille, toilet, wheel chair.
- We have a Crafts and Tailoring Unit for providing skill and training in tailoring, embroidery, craft making etc for students and home makers in and around the district.
- The in-house personnel employed scrupulously manage and maintain hygiene andcleanliness within the campus. Sanitation staff are assigned for each department and classrooms, departments, laboratories, washrooms and rest rooms are cleaned regularly. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener.

File Description	Document
Upload any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 4.76

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
111	169	165	87	98

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document]
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document]

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.22

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
15	14	0	0	0

File Description	Document
Upload any additional information	[View Document]
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document]

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills
    2.Language and communication skills
    3.Life skills (Yoga, physical fitness, health and hygiene)
    4.ICT/computing skills

Response: C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 10.39

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
840	100	150	200	100

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1.Implementation of guidelines of statutory/regulatory bodies
    2.Organisation wide awareness and undertakings on policies with zero tolerance
    3.Mechanisms for submission of online/offline students' grievances
    4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.7

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
28	18	32	23	13

File Description	Document
Upload any additional information	
Self attested list of students placed	
Details of student placement during the last five years (Data Template)	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 125.8

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 1097

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 10.27

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	29	13	26	16

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
232	236	208	174	126

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 190

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
37	32	64	47	10

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Our college strongly believes in proactive learning and student association in academic and administrative areas. Students are regularly exposed to the changing trends and tendencies in all disciplines through seminars, workshops, webinars, field visits and other mediums that go beyond the conventional chalk and talk method. The mechanism for constituting Students' Union operates in two phases. In the first phase, two class representatives are elected from each undergraduate class and one from each postgraduate class. In the second phase, these class representatives elect the office bearers for the College Union. The College Union has the following office bearers.

- Chairperson
- Vice-Chairperson
- General Secretary
- Magazine Editor
- Two University Union Councillors
- Arts Club Secretary
- First year representative
- Second year representative
- Third year representative
- PG representative.
- The Principal acts as the President of the College Union and two members from the faculty is nominated by the College Council as Union Advisor and Arts Advisor.

Students' Union

The exemplary and multifarious activities of the Students' Union are kick-started after a grand formal inauguration of the college Union. The union organizes various cultural, literary and sports activities under the leadership of the Union Chairman & team. The students' union have done exceptional relief activities during the 2018 Kerala floods.

Student representation in Administrative Bodies

The student union has an important role in the IQAC. The chairperson of the union, as a representative of student community attends the meetings and conveys the feedback of students. Students are active members in all the clubs and cells. There are student representatives in other ad hoc committees like Discipline committee and Covid protocol committee.

Department level student associations

Apart from Union activities every department has student associations that organize various events, both academic and non-academic. Over the years, our student community has organized several blood donation camps, green initiatives like planting of saplings, sale of handcrafted materials; food fests, drama fests, film fests, relief materials collection centres, palliative care, and the like. Our students regularly supply food packets for inmates of a nearby destitute home and to patients and by-standers of Kollam District Hospital.

NSS and NCC

Student volunteers in NSS and NCC actively participate in myriad activities like school adoption, village adoption, **Swachh Bharath Rally** and Beach Cleaning, **Youth Leadership and Community Development camp,** Walkathon- **FIT India** Programme and Sanitizer production.

Student participation in Hostel administration

Students residing in campus hostel also take part in the administrative and management affairs of the hostel. A PG student will be appointed by the Deputy Wardens as the Captain of the hostel. A mess committee comprising students is responsible for deciding the daily menu.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution

participated during last five years (organised by the institution/other institutions)

Response: 23.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	17	43	28	10

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The one way for an institution to stand out from the domestic and international competition is to promote its brand with respect to the mushrooming of educational institutions all over the world. For keeping up a warm and creative relationship with its former students and to build up a social and political order based on love, peace and harmony, the alumni of the college was officially started in the year 2001(Reg No:KLM/TC/610/2015)with Prof.M R Saraswathi as the President. The alumni play an active role in almost all the endeavours of the college. It imparts quality education to the youth to make them responsible citizens to build a prosperous nation in collaboration with the college by organising various programmes and is very much involved in the curricular and extracurricular activities of the institution. The association has instituted yearly cash awards for meritorious students who excel in curricular and extracurricular activities. Free uniforms, mid-day meals and books are contributed to the indigent students. Onam, Christmas and NewYear celebrations are conducted to offer a platform for the former students from various walks of life to come together. This fosters a sense of belonging by their participating in various cultural events as arranged by the association. It offers career guidance to students through orientation classes by experts. Financial support during the time of natural calamities is worth mentioning. The association donated RS 100000 to Chief Minister's Distress Relief Fund(CMDRF) in 2018. The alumni conduct various competitions to promote young talents and it offers support to the students by giving in valuable marketing and promotion across their personal and professional networks. Talented members of the group, through various talks, share their wealth of experience and skills with the students inorder to prepare them for their future. Awareness classes on various relevant topics like Breast Cancer, Lifestyle Diseases are also conducted. The Alumni always take part in almost all the activities of the college and is very much attached towards the students, teaching and non-teaching staffs. Feedback from the former

students is regularly taken on various aspects like course content, teaching learning process, curriculum, syllabus, evaluation process, library, sports and about administration. It is a main source of information for the betterment and development of the institution. The Alumni engages effectively in all the academic matters, student support -both financial and non-financial. The institution nurtures the alumni to facilitate them to contribute significantly to the development of the institution through financial and non-financial means. The alumni of our college functions on the basis of parameters like the Institutional vision and leadership, strategy development and deployment. It also imparts socializing as it offer several chances to partake in social events such as happy hours, and galas as well as homecoming events. It offers a number of ways to give back, including endowments, membership fees and volunteer opportunities. Thus the alumni along with other stakeholders of the college plays a very important role in the overall development of the institution.

File Description	Document
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

- The governance of the institution is reflective of an effective leadership and goes in tune with the vision and mission of the institution.

Sree Narayana College for Women, Kollam stemmed from the educational vision of the former Chief minister and Educational minister of Kerala, Sri. R.Sanker, the leader of Sree Narayana Darma Paripalana Yogam. He envisioned education as an effective means of empowering the socially and economically challenged sections of the society and thus *bring them* on par with the rest of the *society.*

The college, ever since its inception in 1951, is governed by values and ideals and has its distinct Vision and Mission, based on which the governance of the institution is framed.

Vision

- Enlightenment through Education
- Empowerment of Women
- Social Upliftment
- Universal Brotherhood

Mission

- Expel the darkness of ignorance by spreading the flaming light of true wisdom
- Freedom through Education
- Develop inherent talents

Leveraging its nearly seven decades of expertise in education, the governance of the institution is aligned with its Vision and Mission, which is reviewed every two years by the college management and the staff to ensure its implementation.

The System of Good Governance

The college's robust leadership is effected through a comprehensive organizational structure and well-defined systems.

The Board of Management

The Managing Committee of the Sree Narayana Trusts comprising of 13 members, headed by Sri. Vellapally Natesan, constitute the **Regional Development Council (RDC)** of the colleges under their management. The RDC keeps track of the administrative affairs of the Colleges in a region under the Sree Narayana Trusts. The RDC of Kollam region monitors the regular functioning of our college.

The College Council

The College Council is a statutory body, consisting of the Principal, the Heads of Departments, Librarian, Superintendent of office, and two elected staff members. The College council meets regularly to discuss the daily affairs of the college and effectively monitors the curricular and co-curricular aspects.

The Students' Union

The Students' Union is constituted following the parliamentary system of election as per the guidelines stipulated by the University of Kerala and consists of a Chairperson, Vice- Chairperson, General Secretary, Magazine Editor, two University Union Councillors, Arts Club Secretary and Class Representatives (elected from each class), mentored and guided by two Staff Advisors. The Students' Union organises various literary, cultural and sports events within the campus.

The College-Level Monitoring Council

The College-Level Monitoring Council (CLMC) comprises of the Principal, the Heads of the Departments and the Convener who is an elected representative among the teachers and together they closely monitor the academic functioning of the college.

Finance Committee

The Finance Committee consists of the Principal, Head Accountant, Superintendent and the Secretary of the Parent Teacher Association (PTA). The team effectively monitors the receipts and payments of the financial matters of the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The effective leadership is reflected in various institutional practices such as decentralization and participative management.

The Institute has decentralized its operations and has delegated authorities at various levels to ensure good governance. The college ensures the system of participative management wherein the flow of information and process of decision making involves the management, staff and students as detailed below.

The Regional Development Council (RDC) is the apex body that formulates the overall policies for the college.

The College Council oversees the day-to-day activities of the college and implements the decisions of the RDC with the financial support of various agencies.

The Head of Department is required to lead, manage and develop the department to ensure it achieves the highest possible standards of excellence in all its activities. The Heads in consultation with the faculty members sets up and advances the academic strategy of the Department. The Heads of Departments have adequate autonomy to monitor the functioning of the respective departments and also ensure that fair workload allocation processes are in place. Structured delegation of authority and responsibilities are entrusted to faculty members through regular staff meetings.

The teaching and non -teaching staff of the college are included in the decision-making process by way of gathering their opinions and concerns in the monthly staff meeting. The opinions of the student union members are taken into consideration wherever deemed to be desirable for implementation.

The feedback of the students and parents are compiled and considered to make them part of the decision-making process.

The students participate in the governance of the college through Students' Union and also through various clubs and department associations.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college has always endeavored to deliver quality and inclusive education with the help of its stakeholders.

- Short term goals are set at the department level during the beginning of each semester. These goals are set along the five main heads :Admission procedures, Academic matters, Faculty Development Programmes, Student outcome and Infrastructural development.
- The Vision statement for 2020-2030 is the driving force for accomplishing our long -term goal of transforming the college into an Institution of Excellence.
- Academic excellence of the college is well reflected in the grades and marks secured by our students consistently. The college envisions raising the academic standards to reach international standards. The college functions as a hub for NPTEL courses. In its first year of being the local chapter of NPTEL courses, the college stands with the proud achievement in the First semester examination with 36 certified candidates across various courses and 2 candidates securing Gold, 8

with Silver, 15 with Elite Positions and 2 toppers in the Course at the national level. The college aspires to achieve the topmost position in India with respect to enrolment in the NPTEL courses.

- A significant number of teachers have acquired PhD degree as part of the vision 2020-2030.
- All departments plan to work as training centres for NET, JAM, JEST, SET, KPSC and UPSC examinations.
- The college identifies students excelling in co-curricular activities and provides opportunities to them.
- The funding from RUSA needs to be mobilized and used for construction of new buildings, renovation of old structures and purchase of equipment.
- DST -FIST funds are to be utilized to improve the standard of functioning of Science laboratories.
- Job oriented Certificate and Diploma courses to be initiated.
- Renovation of the heritage building was accomplished by the joint effort of the Former Students Association, Retired Teacher's Association and Parent Teacher Association and has given it a complete makeover.
- Since its inception, the various departments in the college have been functioning in small buildings with modest facilities built to meet the requirements of the courses sanctioned across varied time spans. The constructions of these buildings were limited to the finances at hand at that time and hence were not elaborately planned with futuristic facilities. The vision 2020-2030 plans to materialize a multi storied building utilizing the space available in the campus.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set up, appointment and service rules, procedures etc.

The College:

- Have developed a well-designed organizational structure for the efficient functioning of the college.
- Has a deliberate system of principles to guide decisions and achieve rational outcomes in every area.
- Since its inception in 1951 is the only college in Kollam, catering to women students and striving for the upliftment of those from the socially and economically challenged sections.

The organization structure and functions

The Regional Development Committee (RDC) of the Management is the apex body of the institution with

the Manager as the Head.

The College council comprises the Principal, Heads of the Departments, Librarian, Superintendent of the office and 2 elected faculty members.

The Principal is the Head of the institution and responsible for the administrative and academic activities.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non -teaching staff and avenues for career development.

The Sree Narayana College for Women has effective schemes that cater to the staff welfare, thereby enabling the seamless functioning and growth of the institution. The Co-operative Society has been functioning in the college since its inception in 1951 and it runs a store within the campus that delivers stationery and provision items at a price less than the market rate. This facility is largely utilised by all the staff of our institution. Additionally, festival kits consisting of household items like bedsheet, pressure

cookers, storage containers are distributed for teaching and non-teaching staff during festival time.

The welfare activities are highlighted below.

Medical benefits

Maternity leave

Paternity leave

Medical camp for staff

Salaried leave for staff suffering from serious diseases including cancer, heart surgery etc.

Financial assistance

Staff loan - for nominal interest from the Co-operative Society.

A Scheme called 'Karuna' which perform charitable activities function in the campus and aims to support the staff financially, in case of a health emergency.

The bank to which salary of the staff is attached offers personal loans, home loans and other loans at a nominal rate to our staff members.

The Gain Provident Fund scheme from the government offers interest free loans to all the staff members of our college which may be refunded on a monthly basis within a period of 36 months.

The employees are entitled to Dearness Allowance and House Rent Allowance as per the Kerala State service Rules of the government.

Schemes such as General Insurance Scheme (GIS), State Life Insurance (SLI) and Group Personal Accident Insurance Scheme (GPAIS) are in force in our institution and all the staff members are beneficiaries of these schemes.

Financial incentives

Loan for festivals is offered to all staff members.

Festival bonus is given to all staff during the National festival of the state.

Provident Fund facility for all the staff

Gratuity Policy applicable for all the staff

Other benefits

Annual staff picnic

Celebration of festivals and National days

Free wi-fi facilities

Academic amenities like full-fledged computer lab, library resource with online databases for the academic development of the staff.

Fitness Centre

Yoga Sessions

Avenues for career development progression

Training and development programmes for staff to develop professional competency.

Encouragement to participate in National FDP programmes.

Teaching

There are three faculty levels - Assistant Professor, Associate Professor and Professor

Promotion from each grade to another is subject to fulfillment of the qualifying conditions and the API based PBAS requirements

Performance based appraisal also is a key indicator in the assessment of the career progression of the faculty

Non-teaching employees

The entry level of appointment is as Office attendant. Later, on qualifying the department tests and on completion of sufficient years of service, they would be promoted to higher posts. Though the highest post possible for non -teaching employees is Administrative Assistant, our college offers the highest post as Superintendent based on the staff pattern.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	2	2	2

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 18.83

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
29	19	28	10	3

File Description	Document
Upload any additional information	[View Document]
IQAC report summary	[View Document]
Details of teachers attending professional development programmes during the last five years	[View Document]

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Teachers are promoted from AGP 6000 to AGP 7000 and from AGP 7000 to AGP 8000 through the Performance Based Appraisal System.The teachers need to fill in the PBAS form which would be evaluated by the IQAC. The report submitted by the IQAC, if found satisfactory would be countersigned by the Principal and forwarded to theUniversity.The University would then appoint external experts for the evaluation of PBASand if found satisfactory, would recommend them for promotion. The recommendation from the expert committee would be forwarded to the manager. The Manager would issue a promotion letter which would be forwarded to the university for approval following which it would be forwarded to the Dy. DCE for concurrence. This procedure is followed for the promotion of matrix 10, 11 and 12. For the promotion of matrix 13, there will be a selection committee including the representative from the management, state government, affiliated university and subject experts appointed by the university and the concerned principal. Earlier to this, the principal sends a confidential report of the teaching faculty prepared as per the guidelines of KSR to the manager. The manager conducts an interview and on successful completion of the interview, the faculty would be promoted to the post of Associate professor and a Placement order to this effect would be issued, which would later be forwarded to the university for approval. The University on approval of the Promotion would send the order to the Dy. Directorate of Collegiate Education for concurrence following which they would be placed as Associate Professor. Promotion process is always done based on the Perfomance Based Appraisal System.

File Description	Document
Upload any additional information	[View Document]

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution conducts internal and external financial audits regularly.

Sree Narayana College for Women maintains a sound financial accounting system and safeguards the interests of its stakeholders through a transparent financial management mechanism. The college follows government guidelines for the collection and disbursement of funds and strict financial discipline is ensured through regular internal and external audits. For the ease of accounting and transparent functioning, the college maintains separate accounts for financial aids received from different sources as listed below.

1. PD Account
2. SSP
3. ASAP
4. DST-FIST
5. Fisherman scholarship
6. WWS
7. UGC
8. E-Grants
9. Bhaskar Foundation
10. NSFQ
11. FSA
12. NSS
13. KSCSTE
14. Management
15. PTA
16. RUSA
17. Entrepreneurship
18. SWF
19. Scholarships

Internal Audit

Internal audit of finance is conducted every year at the college office.

The internal auditing of accounts is carried out jointly by the Principal and staff of the college. The report of this audit is prepared before the conduct of the external audit and after the closure of the accounts in all respects. Along the course of internal audit, all required measures are taken to regularize the accounts, to obtain confirmations for the credit balances and to collect documentary evidences wherever required. The report of internal audit is submitted to the Manager.

Statutory Audit

Statutory Audit is conducted every year at the close of the financial year. This is done by the management to ascertain that the policies and guidelines for accounting framed by the management are appropriately executed. The auditing is carried out by an auditor appointed by the Manager. The observations given by the auditors are duly complied with. Based on the consolidated reports, our Institution submits the annual returns every year to treasury authorities and the other relevant authorities concerned.

Government Audit

Government Audit is conducted with regard to the Government aided funds received in the college. Two types of government audits are done- one by the office of the Dy. DCE and the other by the office of the Accountant General.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 46.99

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.16	11.14	9.69	11.32	13.68

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

1. **Earned Income**: The main source for earned income of the college is from the Special fees collected from each student during the beginning of every year. This fund is maintained under the PD account in the treasury. PD fund is utilized for the purchase of items under the Heads mentioned below.

   1. Admission fee
   2. Library fee
   3. Medical inspection fee

4. Calendar fee
5. Laboratory fee
6. Registration fee
7. Magazine fee
8. Audiovisual fee
9. Association fee
10. Stationary fee
11. Athletic fee
12. Student aid fund
13. Women study

2. **Funds raised**: The institution is regularly aided by donations from the Parent-Teacher Association and the Alumni Association. Additionally, the laboratory facilities of the Research Departments of our college are extended to the Research scholars on payment basis and a fund is raised in this manner too.

Government funds: UGC, RUSA, e - grants, Scholarships sponsored by the Higher Education Department of Kerala,Special schemes such   as SSP, ASAP,NSS, NCC,

Other funds: Funds from the Management are given to our institution if any constraint on the existing funds is felt by the institution at any time of its functioning.

For example, following the Government directive on enhancing the student intake for 2020 admissions during the pandemic, in consideration of the missed opportunities of students to study outside the state or even the district, the physical amenities of the college had to be raised to meet the situation. The Management provided the required pieces of furniture to the classrooms to accommodate the enhanced student strength.

Utilisation

Each of the funds received by the college is audited. Separate Nodal Officers are appointed by the Principal for every fund received at the college. The Nodal officer assisted by the Superintendent, and the Head Accountant of the college utilizes the fund suitably through proper Government channels (PFMS).

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.

The quality initiatives of the IQAC are as below:

1. **Plastic free campus** - The campus is designated as a plastic free campus. The college has come forward with several initiatives to minimise the use of plastic and convert the campus into a green belt zone. Students bring lunch in lunch boxes only. Use of one - time lunch wrappers including banana leaves are strictly prohibited. The students are strictly refrained from using disposable bottles, plates and toiletries in sachets, helping them acquire a non - plastic lifestyle step - up' within the campus. Avoidance of plastics is targeted for all activities including honouring of guests at functions. The campus is maintained plastic free through the adopted green policy and meticulous student volunteering. The students of our college keep up their pledge of banishing plastics in letter and spirit.

1. **Green auditing -** Deliberate efforts are being continuously made in the campus to conserve and nurture the green resources of our campus. Both internal and external green audit is initiated by the IQAC to have its premises and performance audited as a step towards its leap into a greener campus. Green auditing covered auditing of varied components including green cover, energy, water and environment.

3. Facility, Equipment and Logistics -

- The institution has a Biogas plant and an incinerator for effective disposal of wastes. The e- waste and other non - degradable wastes including glass bottles, containers and broken equipment from the laboratories are collected by the corporation once in a month and carried away from the campus.
- Rain water harvesting is done in the campus effectively by harnessing rain water and adding it to the ground water table.
- A Solar Power Plant with a capacity of 1KW energy has been erected in the campus.

- The slurry from the biogas plant is utilized as manure for the vegetable garden in the campus.
- Pisciculture is done in the college premises.

4.Curriculum

The staff and students of the college has delegated an hour a week for beautification of the campus, ensuring that our students experience and learn life skills beyond the curriculum. This includes, de-weeding and seeding the floral garden, landscaping, and also rotation of crops and collection of produce from the vegetable garden.

Increased academic linkages

- A seminar series was organised by the IQAC of the college titled PANLORE 2020 and all the sixteen departments of the college organized seminars with eminent resource persons from respective disciplines.
- An MOU was signed between the Mahatma Gandhi University.
- The equipment in the research lab of the college does characterization on payment basis for scholars outside the campus.

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution continuously reviews its teaching learning processes, structures and methodologies of operations and learning outcomes at periodic intervals through the IQAC.

Regular appraisals of teaching learning process, across the institution in different programmes are done by the IQAC. The IQAC incorporates key aspects based on SWOC analysis of the entire quality systems and works rigorously to intensify the curricular aspects with Value added courses, Feedback analysis and review, promotion of research projects, and increased number of PhD holders.

Stakeholder review on the Teaching Learning process

The IQAC of the college collects regular feedback from students on curriculum, teaching methodology, faculty competencies in handling classes, facilities on the campus etc. Feedback is also collected from

other stakeholders - parents and alumni. The IQAC consolidates and analyses the feedback and a report of the same is submitted to the Principal, who subsequently takes remedial measures to address the gaps identified in the feedback analysis.

Reforms facilitated

The Principal and the IQAC Co - ordinator meets each faculty member individually and seek clarifications on the student's feedback.

External Academic Audit

The institution is obliged to provide eminence in academic and personal facets of student life. The academic audit is conducted to ensure quality in both teaching and learning process. The IQAC holds a review of the teaching-learning environment and facilities of the college. An external academic audit was done and the IQAC Co - ordinator along with an External expert visited all the departments and the classrooms to examine the academic facilities to assess the teaching-learning process. Innovative ideas were sought from the students, teachers, alumni and the administrative and statutory bodies of the institution to appraise the effectiveness of the teaching-learning environment and facilities offered and also to identify the areas that need to be improved.

Reforms facilitated

Innovative Teaching Pedagogy

The IQAC has taken effective steps to enhance the potential of ICT enabled teaching and learning. Faculty members are encouraged to take up MOOC and other courses on SWAYAM and NPTEL platforms. Classes were conducted for the faculty members on the Learning Management System MOODLE. The e-content development facilities including DSLR, Tripod, TV, Still Camera, Scanner, Internet, Wi-Fi etc. are made available in the institution.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender sensitization programmes are very useful in colleges for women to maintain a proper standard for girls in areas such as behaviour, attitude etc. Weekly sessions of counselling are given to emotionally and educationally backward girls and it address the personal issues of students and help them in solving problems and conflicts related to learning and adjustment in the college.

From the beginning, the new students are provided with a faculty member as the mentor. Weekly meetings between the mentor and mentee are conducted to smoothen the burden of study and to ease the stress in the new atmosphere. This helps to ensure equal and unbiased measures for everyone in their teaching and learning activities. The "No Discrimination Policy" is strictly followed on the campus and girls are encouraged to participate in regular cultural activities, sports, NCC, debate, celebrations, and performing arts. Gender equality is maintained while constituting all the committees in the college. The college also conducts an awareness programme for the personal safety of girls by giving Yoga and Karate classes every year on regular basis. Women workout rooms are available to ensure the fitness of girls in the Department of Physical education. Various sports activities are regularly undertaken in the college for developing the sports attitude in the girl's mind.

Different activities and topics related to gender sensitization are performed under the curriculum. The department faculty members, NSS, and the Women's Cell is regularly conducting classes related to gender, women's rights and women empowerment for students. The most pressing challenges of girls are dealt with in a very efficient manner by conducting counselling sessions by a professional counsellor. Seminars are given on topics like awareness classes on women menstrual health and hygiene, adolescent issues of girls, prevent early marriage, problems faced by married students, measures of preventing harassment etc.

Skill training is delivered to the girls to motivate them to earn supplementary income through entrepreneurship programmes.

The college frequently organizes Gender sensitization programmes, by conducting seminars and workshops. The college has organised programmes on Transgender jointly with the Department of Social Justice of the Government of Kerala state as an effort to provide equal opportunities to them.

The Women Study Cell functioning in the college and the National Service Scheme conducts programmes for improving the status of women, awareness regarding women's rights, means of ensuring economic empowerment and ways of safeguarding social well-being.

The college provides a common room, canteen, hostel facilities for PWD students such as ramps and rails, special toilets, resting areas, incinerator for disposing sanitary napkins etc within the campus. A computer centre under the "Capacity Building in IT for Girls" has been set up for imparting soft skill training to students. Job recruitments camps are held by IQAC in collaboration with various agencies.

Several seminars on gender issues are carried out every year in the college by different departments. Several add-on courses by UGC are also being conducted for the welfare of girls in the institution recently.

File Description	Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college places great importance on maintaining a clean, healthy and visually appealing campus. We make an effort to manage waste from the classrooms themselves. The students are provided with an awareness class on the importance of maintaining a clean campus. All the classrooms are equipped with waste bins which are regularly cleared by the cleaning staff. All students bring lunch in their own lunch boxes. They are refrained from bringing lunch in plastic containers or as parcels. This helps in avoiding waste to a large extent.

Solid Waste Management- The College has a very systematic way of solid waste management by following the basic principle of reducing, recycling and reusing. In the case of non-degradable waste, the

college follows the principle of collecting and disposing of the waste with the help of the Kollam Corporation. The waste is collected daily and the corporation vehicle comes to collect the waste on all Fridays. In addition to this, an incinerator is set up in the college and it combusts the sanitary napkins from the girls' toilet daily. The toilets are kept clean with the help of women cleaning staff. The degradable waste from the canteen and hostel is recycled into manure with the help of the biogas plant and this organic manure is used effectively as biofertilizers in our vegetable and fruit garden.

Liquid waste management- The liquid waste is managed with the help of a Sewage Treatment Mechanism that ensures the safe and hygienic disposal of wastewater produced on the campus. The sewages run in such a manner that it in no way pollutes the groundwater level of the premises. The water which is used for washing and in labs is taken from the college well and the sewage is nowhere near the well.

Biomedical waste, Hazardous chemicals and Radioactive waste- NOT APPLICABLE

E-Waste- Electronic devices are used very efficiently in the college by ensuring minimum damage and disposal. The equipment which is damaged is repaired and in case it is irreparable it is returned to the manufacturers in exchange for new devices. Other types of e-waste are disposed of with assistance from the Kollam Corporation.

Waste Recycling system- The waste recycling is done mainly via the biogas plant installed on the campus. The biodegradable waste from the canteen and hostel mess is processed into organic manure with the help of the biogas plant.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<u>View Document</u>
Any other relevant information	<u>View Document</u>
Link for any other relevant information	<u>View Document</u>

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Sree Narayana College for Women ensures and practice tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities in its functioning. The various curricular and co-curricular events organised reflects the institution's commitment to creating an equitable and inclusive atmosphere for all.

All National days are observed in the campus in a befitting manner. Independence Day and Republic Day are celebrated every year in the campus by hoisting the National flag followed by distribution of sweets to both students and the staff. The NCC wing of the campus march in parade and present the National Integration song creating a patriotic mood in all. Gandhi Jayanti is observed on October 2nd every year and the NSS volunteers of the campus imbued with Gandhian values and thoughts engage in a clean drive in the surrounding community to revere this day. Gandhiji's favourite bhajan 'Vaishnav Janto' played in the campus fully exuberates the true spirit of the day.

The various Arts and Cultural activities organised within the campus promotes harmony towards each other and ensures tolerance to different cultures. The festivals of all religions falling across the year, are celebrated. Festivals including Onam, Christmas, Diwali and Holi are celebrated in the campus with much fervour, inculcating inter-religious harmony.

The State festival Onam is celebrated by organising competitions on Onappattu (Onam songs), Athapookkalam (Flower carpet designs) and Pageant of Malayali Manga (Kerala Woman). The cultural events are followed by a gala lunch called Onasadya. A non- teaching staff dressed up as Mahabali, the legendary King of Kerala who iconically ruled ensuring equality and justice to all subjects in his kingdom, offer his blessings to the students, making the day more meaningful.

Christmas is celebrated with much enthusiasm. The campus decks up reverberating the season's joy and colour. Christmas trees elaborately decorated with festive charms adorn the campus. A student dressed up as Santa Claus gives away sweets to all followed by distribution of christmas cakes. Competitions on Crib making and Carol songs are organised amidst the sound of the Jingle bells reverberating through the campus spreading the festive mood all around. Christmas gifts are exchanged reinforcing the values of sharing and the spirit of friendship and bonding among all.

Kerala Day or Kerala Piravi is celebrated every year commemorating the birth of Kerala as an

independent State in the Republic of India on 1st of November 1956. True to its spirit, the students and the faculty come dressed in the traditional Kerala attire, setting the festive tone to the day. The students and teachers dress up in Kerala attire and literary and cultural competitions that hold the spirit of the day are organised. Competitions on the dance form Thiruvathirakkali (traditional dance form of Kerala) and Vanchipattu (traditional song form of Kerala) are held.

Malayala Dinacharanam, a programme observing the vernacular language is organised to honour the mother tongue and mother land. Literary competitions including story and poem writing in Malayalam are held, promoting the love for linguistics among the students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution has taken the role of a torch bearer organising various events and programmes for sensitising the students and employees by inculcating the spirit of constitutional obligations- values, rights, duties and responsibilities, which would eventually mould them to conduct themselves as socially responsible conscientious citizens. The various activities are initiated through the departments, Human Rights Forum, Gandhian Study Centre, NSS and NCC units. Major activities undertaken during the last five years are:

- Human Rights Forum creates awareness among students regarding their fundamental rights and fundamental freedom. The motto is "Peace, Dignity and Equality on a Healthy Planet."
- The Gandhian Study centre of the college seeks to sensitise and facilitate the inculcation of Gandhian values among students by familiarizing them with the life and values enunciated by Mahatma Gandhi.
- Annual commemoration of important days and events-Independence Day, Republic Day, Human Rights Day, Kargil Vijay Diwas, Gandhi Jayanthi, Martyrs Day, NCC day, Kerala Piravi, Vigilance Awareness Day, Rashtriya Ekta Diwas, Women's Day, Palliative Care Day, Mahasamadhi of Sree Narayana Guru and Founder's Day.

- Organised a lecture on Human Rights Issues and challenges in India on 2019.
- Protest rally was held against increasing violence against women and child abuse.
- Creating awareness among students regarding Universal Declaration of Human Rights through distribution of pamphlets.

- Displaying Gandhian thought for the day on the college notice board every day.
- An invited lecture was conducted on '150 Years of Gandhi' on 2019.
- Seminar on Aikya Kerala Movement was organised on 31-10-2019.

- Organised Guruvandanam to honour senior teachers.
- The students and staff responded to Kerala floods 2018, by collecting and distributing essential commodities to the victims in addition to visiting and engaging in cleaning and rehabilitation activities in the flood affected areas.
- "Pack a Return Box campaign" an initiative by the English Department to help the flood victims on return to their homes.
- Kollam Monsoon Marathon on June 2019 for creating awareness against drug addiction in society.
- Seminar on "Vigilant Youth- Tomorrow's Wealth" jointly organised by the College, Kerala Women's Commission and District Legal Services Authority on 27-08- 2019.
- Participation of students in Clean Kollam Campaign, 1November 2019.
- Aids Awareness rally and campaigns held in association with World Aids Day.
- Awareness class on Drug and Sexual Abuse Prevention organised by Safe Kollam City Police and AntiNarcotics Club on 05-02-2020.
- Production and distribution of face masks and sanitisers to the public in the wake of Covid 19 outbreak.
- "Snehakoottayma"- the "Village Partnership Program" of NSS unit initiated in a selected village in Kottamkara Panchayat.
- Karuthal- the Palliative care unit of NSS conducted a virtual gathering for hearing the thoughts of elderly people on World Hospice and Palliative Care Day on 10-10-2020.
- NSS volunteers and coordinator attended the National integration camp at Himachal Pradesh on 2020
- Webinar by the Human Rights Forum on Cultural Rights as Human Rights: Reflections on the Cultural Symbiosis of Modern Kerala on 10-12-2020
- NSS Annual Residential camps to foster and nurture human values of brotherhood, unity, integrity, leadership qualities among students.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

7.1.11. Institution celebrates/organizes national and international commemorative days, events and festivals.

Education is a process of all round development of an individual-physical, intellectual, emotional, social, moral and spiritual. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Our institution functions not only as a facilitator for acquisition of knowledge but also as inculcator of values and transformer of inner being. As a means of inculcating values of secularism, humanism, a deep concern for the well being of others and the nation, our college takes tremendous efforts to organize several regional, national and international days, events and festivals. We strongly believe that through such activities our students' understanding of the historical background of our nation, its extensive diversity, its deep-rooted belief systems and the realities on the ground will be widened. We observe the following national and international days in our campus.

- January 1: New Year
- January 12: National Youth Day (Birth Anniversary of Swami Vivekananda)
- January 26: Republic Day
- January 30: Martyrs' Day
- February 14: Valentine's Day
- February 28: National Science Day
- March 8: International Women's Day
- March 15: World Consumer Rights Day
- March 21: World Forestry Day
- April 7: World Health Day
- April 22: Earth Day
- April 23: World Book and Copyright Day- Shakespeare
- June 5: World Environment Day
- June 14: World Blood Donor Day
- June 21: International day of yoga
- June 26: International Day against Drug Abuse
- August 15: Independence Day
- August 19: Photography Day
- August 29: National Sports Day
- September 5: Teachers' Day
- September 8: National Literacy Day

- September 16: World Ozone Day
- October 2: Gandhi Jayanthi
- October 3: World Nature Day
- December 1: World AIDS Day
- December 10: Human Rights Day
- December 25: Christmas

Apart from these national and international days, we also observe festivals of regional importance like Onam, Holi, Diwali, Founder's Day and birth and death anniversary of our patron saint. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Virtues including charity and compassion are highly valued in a human being. Compassion drives society to be inclusive and allow all of its members to be fully engaged in life. It is what compels human beings to care about each other and to help each other. The Vedic traditions encouraged benevolence, helping fellow beings and love towards even the enemy. Our religious texts propagated the philosophy of *"o? sarve bhavantu sukhina? sarve* santu nir?may?? sarve bhadr??i pa?yantu m? ka?ciddu? khabh?gbhaveta?"* translated as, "Let all remain happy, Let all be free from illness, Let all find security, May no one face sorrow."

The Sree Narayana College for Women right from its inception has been functioning upholding the virtues of truth, love and charity. The College endeavours to inculcate in the students the values that make them spiritually devoted and socially dedicated individuals by designing and executing activities that help them to reach out to the society at large. As we aim to mould a socially responsible and committed future generation, we create time and space for our students to zestfully indulge in social activities. Our institution always set the stage for the students for a lifetime of learning in, reaching out and building connections with the society that can bridge barriers, which enable them to learn to negotiate, communicate, manage conflict, and lead others. With the right tools and motivation, we have faith that every single person can be a change maker.

Our college realises the importance of social responsibilities and exhort our students to lead socially committed lives. We always guide our students to be actively engaged in making the world a better place to live. The institution has been steadily forging ahead adapting to the changes in the world around, but perpetually retaining its core values of integrity, discipline and service. The college organises programmes with a view of inculcating compassion, empathy, sensitivity and personal involvement in the students so that they may, eventually become change-makers in a society that is in absolute need of their service. Focusing on the formation of character and social obligation in students, programmes benefitting the community are undertaken to instil human values based on sound morals and principles. We continue our work towards building a sustainable future that empowers all, through adopting some of the practices which is build up on the grounds of compassion and charity. The best practices of our college have also been conceived with the idea of serving mankind and spreading good will.

The two best practices of our college are **KARUNA and AMRUTHAVARSHINI.**

1.Title of the practice: "KARUNA - Compassion for the needy"

KARUNA-Compassion for the needy functions with the objective of boosting the humanitarian and egalitarian values among the students by engaging in services that help the needy people negotiate the tough times faced by them. **KARUNA** encourages the students to work as a team, support each other's sentiments and together build a healthy, happy and sincere society embracing the neglected sections of the community. The practice also prepares the students for ethical decision making guided by the values, principles and standards and it will also help the students to learn the values of compassion, empowerment and regard for diversity.

Objectives of the practice

The college is devoted to moulding and empowering our student community who hail from varied backgrounds ranging from disadvantaged sections to affluent ones. We are committed to ensure equity in access to higher education and remain sensitive towards the needs of the students belonging to the economically weaker sections of the society. We strongly believe in taking teaching beyond the books and inspire the students to engage in strengthening ties with the community by identifying and supporting the needy ones. There can be no better way to instil empathy and tolerance than sharing spaces with the community. The college, through a co-ordinated effort, orient the students to be good humans contributing to social equity.

The context that required the initiation of the practice

Our institution strives to pursue impeccable quality and standards of excellence in academics, research, administration and extension services to brace with the changing dimensions of higher education and to sustain in the tide of globalization. We strongly believe that quality education is when all the students have

the opportunity to thrive in a supportive, collaborative and creative environment. While keeping in pace with the new trends and developments in the academic scenario, we are committed to building a strong moral base in our students. This ideology led our college to design a programme that may inspire the students to extend support to the needy people in our surroundings even with minimal resources at hand so that they practice the spirit of fellowship and learn the joy of sharing. We believe that the most important lessons in life are usually not learned inside the classroom. The aim of the practice is to make the students realize the sufferings of the less privileged by visits to orphanages and old age homes and are encouraged to help by contributing needy items and spending time with them.

The Practice

All charity acts start with simple steps and there is much, we as individuals can do by a simple change in our mindset and behaviour. We encourage our students to give one's self for another, for the greater good of the community. Generosity can be the giving of one's time or finances, or something as simple as offering non-judgmental and kind words. Through charity or generosity of self, we create a deeper sense of community with each other. We teach our students to begin to see themselves as one -one community- connected with each other. They begin to understand, and to acknowledge, that we are interdependent in a respectful and supportive way. The programme of **Karuna** - **Compassion for the needy** extend help and support to those in need in and around the college. Resources are provided in cash or kind as necessitated by the situation to the impoverished segments of our society in mitigating their suffering, and bringing succour. The resources for extending this helping hand are mobilised through Fundraiser programmes among students in the campus and also by way of donations from the staff. The students are given an opportunity to serve the society in its need and perform the responsibilities to the society. This practice serves us the opportunity to give back something to the society by rendering yeoman services through kind gestures.

EVIDENCE OF SUCCESS

1. Donated one day's food at a Poor Home in Chathannoor, Kollam and spent one day with the inmates on 16. 7.2016.
2. Organized One day meal programme at Agathi Mandiram -home for destitutes, at Mundakkal, Kollam in association with Department of chemistry on World Student's day on 15. 10.2016.
3. Supplied meals to the inmates of Poor home, at Mundakkal are physically and mentally weak in association with the Department of Chemistry 15.10.2017
4. The team "Karuna" visited Regional Cancer Centre, Thiruvanathapuram and distributed medicines to the needy patients there. It is on 23/07/2018.
5. During the flood times of 2018 as a humble humanitarian response to the flood affected victims, Karuna with the collaborated efforts of the staffs and students bought dress and essential materials worth 1.5 lakh rupees. Our Principal Dr. Anirudhan handed over the materials to the victims.
6. One day charity program including a dining section was conducted with the eligible on 15th October 2018 at Agathi Manthiram, Mundakkal, Kollam on World Student's. Our students along with teachers and the college principal spent a day with them.
7. The team "Karuna" visited 'Agathimandiram' at Mundakkal and distributed food to the inmates on 18/11/2018.

8. Distributed household accessories to persons going back home from flood relief camps on 25 March 2018.
9. Along with NSS, team "Karuna" visited a Government LP School at Munroe Island, Kollam and distributed stationery including books, Pencils, Pencil box and water bottles on 14/09/2018.
10. Karuna along with National Service Scheme of the college hosted a collection center at the college during the flood times on 12.08.2019. The staffs and students joined hands to reach out the flood affected victims of kerala floods during 2019.
11. Visited nd distributed food materials to the inmates of Agathi Mandiram- Home for the destitute at Mundakkal on 17.1.2020.
12. In the wake of Covid-19 outbreak, the NSS unit of our college manufactured Sanitizer on 17/03/2020 and handover to auto taxi drivers free of cost and gave awareness about Covid 19 pandemic.
13. Distributed text books for CSIR/UGC NET coaching to economically challenged students of our college on 23.3.2020.

Problems encountered and resources required

A problem worth mentioning is that the practice is exclusively financed by the students and teachers without any aid from government or NGO's. Our programme is severely impacted by the non-availability of funds. As majority of the students belong to lower strata of society, they could not support the programmes. The flood and pandemic aggravated the issue which affected the sustainability of these programmes to a great extent. But we step up to the plate even during the Pandemic and come together as a growing force for good.

2.Title of the practice: AMRUTHAVARSHINI - Music therapy

Objectives of the practice

Patients with terminal diseases like Cancer and persons with disability or other chronic health issues often suffer from anxiety and depression. Music can lift a person's spirit. It can also alleviate pain, which is believed to result from an inconvenient vibration of the nerve cells, caused by some external influence. Music has the power to easily set right this disorder by means of regulating the nerve vibrations. According to research, music had a beneficial effect on the patients' anxiety levels and moods. Music also decreased the patients' heart rates, respiratory rates, and blood pressures. The field of music therapy is growing as a specialty. An increasing number of interventions using music are being developed and implemented as complementary therapies for countless patients. The objective of the Practice is to soothe the body and minds of the ill persons with music by filling their hearts with hope and optimism.

The context that required the initiation of the practice

Music and art are basic human functions and are inseparable aspects of human existence. Music stimulates the human mind and creates a mirthful spirit.Music is the language of the soul. Where words end, music

begins. As modern researches suggest, where medicine ends, music begins.Good music has a therapeutic effect.Music is as much a physical experience as a psychological one, as much feeling as sensing. While everyone responds to music in his own way, the benefits of music are universal. Everyone can be healed by music. The latest compilation of research does not prove exactly how music leads to health benefits, but music can clearly be the perfect harmony to traditional interventions, offering physical and psychological benefits with virtually no risks. While medicine acts from the outside, music proceeds from within. Medicine may go wrong and produce evil effects but music does not harm, even if it cannot succeed. Music is therefore said to be a healthy and innocent pastime, always pleasing but never tiresome. Music therapy can be used in psychiatric facilities, retirement communities, cancer treatment centres, and neonatal intensive care units.

The Department of Music of our college is renowned for the musical concerts that is regularly performed in and around the city. Paying heed to the huge requests that flow in from varied quarters to organise musical programmes, a charity service was designed in the form of musical therapy to the ill patients as music interventions have been largely recognised as a potential therapeutic measure for many medical conditions.

The Practice

The language of music is universal. The programme of **Amruthavarshini - music therapy** delivers music as a means of healing. Music therapy touches all aspects of the mind, body, brain and behaviour. The cancer patients and also persons with mental challenges are given music therapy sessions to enliven their moods. Palliative Care centres that house cancer patients and a special school catering to mentally challenged students are visited to deliver music therapy. Carnatic music, bhajans, classical compositions, semi classical songs, light music and film music are rendered in the therapy sessions.

Evidence of Success

1. Department of music arrange devotional song to public during Navaratri celebrations at Sarada Madom on 11.10.2015

2. A musical programme was held in Sopanam Auditorium, Kollam for the Onam festival celebration of Pain and Palliative Care Trust Kollam.The melodious songs sung by our students were both heartening and pain relieving. It was enjoyed by hundreds of palliative patients who assembled there. The famous magician Sri. Gopinath Muthukad who was the chief guest of the occasion accorded the music rendered by the team and suggested that music therapy must be reported to relieve the pain of the palliative patients along with medical care. The Kollam MLA and famous cini artist Sri. Mukesh and the district collector T. Mitra IAS were also had high appreciation about the musical programme on 10/09/2016

3. Dr.T. M. Bhavana Smt. B.Vanajamma co-ordinates musical Programmes for mentally challenged children at Ashraya, Kollam on 22.8.2017

4. Music certainly nurtures kids' creative side, Keeping in mind the students from Music Department visited the Govt.L. P School Munroe Island and conducted a Musical Programmes for Govt. LP School on 18.09.2018.

5. Music therapy for patients at Sanker's hospital. Melodies and classical songs are presented according to the choice from patienton 07.09.2019.

7. Christmas celebrations at Pakalveedu (24.12.2019)

Distributed Christmas cake at Pakalveedu inmates – Centre for the elderly and spent a day with them. Distribution of cakes was done and then art and music programmes were organised for the amusement of the inmates on 24.12.2019.

Problems encountered and resources required

Our students encounter challenges and experience certain constraints and limitations with regard to the extent of their engagement in the practices with respect to lack of sufficient time. Students have to manage the syllabus in short time. The semester system demands more from the students as they have to attend the regular classes in the college along with the frequent semester examinations. The students find it extremely difficult to actively indulge in these practices due to the current hectic semester system though they very much wish to. But even during these restless times our students are continuing their tireless works, commitment and passion which makes us proud.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Palliative care in our college focuses on improving the wellness of individuals with serious illnesses. Our college addresses both the symptoms and the stress of those who need palliative support. Persons with cancer, heart disease, chronic lung disease, AIDS, Alzheimer's, and many other serious illnesses are eligible for palliative care. Pain is often the first indicator of injury and illness, but in a person with intellectual disabilities this sign could be missed. Our college extends the support to mentally challenged inmates who need palliative care. Palliative care patients, needs: "being recognized as a person," "having a choice and being in control," "being connected to family and the world outside," "being spiritually connected," and "physical comfort." Looking from the human right perspectives, palliative care is an integral part of the right to enjoy the highest standard of physical and mental health. Palliative care specialists help patients and their families to determine appropriate medical care. The nature of illness and prognosis is a crucial aspect of palliative care near the end of life. Palliative care patients are exposed to extreme physical and mental stress Palliative care requires not only empathy but also special conversational skills. A respectful and worthy relationship is essential for the success of palliative care, our volunteers interact among them by hearing their needs. It was identified that spending some time with them may reduce their tensions and feeling of loneliness.

Local governments and over 350 non-government and community-based organizations are now providing. Palliative care is a part of the general health care system of the Government machinery. Palliative Care services largely home based but the system was inadequate as it is the cornerstone. The success of palliative care activities is based on voluntary efforts. Volunteers play a significant role in the identification of patients, their requirements, resource mobilization, and the overall management of palliative care. Our volunteers identified the focus area as per instruction from health workers. Our trained students and staff work in partnership with the Health service department offers patients and their loved ones expert clinical and moral support so that remaining at home for the rest of life is possible, peaceful and positive. They should be socially supported and empowered to cope with the situation. An integrated care offering from our college that means different things to different people which include funding and provision of services and personal support. COVID-19 mortality disproportionally affects nursing homes, creating enormous pressures to deliver high-quality care.

Objective:

- To develop an empathy in the mind of towards the weaker sections of society.
- To involve in community related responsibility and develop a democratic attitude in students' mind.
- To develop leadership quality among youth.
- To set goals among students to identify the future career in which they excel.

- An active team of 15 students were involved in palliative care programmes. Students visited mentally challenged inmates with chronic illness at SS Samithy, Mayyanad and interacted with them on 18 October 2016.
- Our team, along with the NCC cadets visited the inmates of SS Samithy who were facing serious

chronic illness on 25 November 2017. Volunteers interacted with them, listened and responded to their sorrows and worries. They entertained the inmates by presenting songs, games etc.

• Provided financial support to Smt. Sunitha, for medical treatment of her nephrological issues. The amount was collected from the students and teachers of the college and handed over by Sri N K Premachandran MP on 22.03.2018.

• NSS volunteers attended the student palliative care training conducted by Kerala state Youth commission and college union of Kollam District on 11 February 2019.

• Our college focuses on Home based care to needy so that the patients can freely interact with the volunteers of palliative care.

• Our students visited and conducted one day cultural programme SS Saithy, Mayyanad on 12.10.2019.

• NSS volunteers attended a palliative care awareness session for students by Dr. C R Jayasankar, DDMO at NHM conference hall, District TB centre Kollam on 24.08.2019.

• Ms. Sreelekshmi S.A attended a two-day residential training Programme on Palliative Care at Senate Chamber, University of Kerala on10 and 11 October 2019.

• Our volunteers take part in home care assistance, by regularly enquiring the health status and medicines, providing food, listening and responding to their sorrows.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

From its enduring legacy spanning more than six decades, Sree Narayana College for Women has been the first and the only Women's college to offer graduate education in the Kollam district of Kerala. Since our founding in 1951, the college has sought to create and sustain an environment on campus that is conducive to learning and that fosters the pursuit of knowledge. Our institutional memory is as strong as its traditions. Even as our college makes headway to new horizons, we also cast a backward glance to explore and dovetail with its rich past tradition. As we are close to completing six decades of excellence, the last decade has been particularly rewarding. In keeping pace with the need of the hour, our college has:

- strengthened its infrastructural facilities
- reconfigured its teaching-learning programmes
- introduced an upward trend of research, innovation and capacity building programmes
- Witnessed a tremendous hike in its demographic profile
- A vibrant workforce consisting of young faculty
- Provided well organized developmental programmes that improve academic involvement and active learning on new frontiers of knowledge
- Fostered self-discipline and selfless service through co-curricular activities
- Sought to provide quality higher education to all segments of society and has fulfilled our constitutional and legal responsibilities in letter and in spirit.
- Given importance to scholastic achievements of its faculty.
- Facilities for training a wide range of indoor as well as outdoor sports activities
- A well equipped ICT enabled infrastructure
- A strong peer and student-faculty interaction, providing mentoring and counselling services, creating oversight and redressal mechanisms for all students.

Concluding Remarks :

Sree Narayana College for Women has been one of the few institutions devoted to educating women for lives of commitment and engagement. The prime aim of the college is to reach out to students from socially and economically backward sections of society, and to equip them with the necessary skills and education to meet the challenges of a rapidly changing world.

Our institution endeavors to champion qualities of both mind and spirit in accordance with the vision of its founder, educationist, statesman, editor and writer Sri R. Sankar. Today we go on with the tradition of offering academic opportunities and preparations women need to lead and excel in life. Throughout our history, SNCW graduates have made their mark as leaders in arts, media, business, government, and science and as activists for causes to name a few.

Our distinguished graduate programs add to the intellectual dynamism of our community. In addition to core and optional courses, all academic programmes include both interdisciplinary and skill based courses. Right from its formative years, the students of our college have steadily maintained impeccable academic excellence in university as well as various competitive examinations.

Apart from academic excellence, our college has a rich tradition of triumph and success in various extra and co-curricular activities like sports and games, literary and cultural fests, community services, NCC, NSS, etc. We mould a lively community of students capable of communicating and responding to the prevailing social calls and concerns. Everything about Sree Narayana College for Women announces its obligation to the women community and to bestowing them with an inimitable educational experience that acknowledges and advances the best in them.